



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

Mount Joy Township Board of Supervisors March 17, 2025 @ 7:00 p.m. AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. The Board of Supervisors held an Executive Session prior to tonight's meeting to discuss personnel issues. Any official action to be taken based upon discussion held during the Executive Session will occur at an open public meeting.
4. Calendar Year 2024 Financial Audit:
 - a. Philip O. Rudy and Shawn Carl of White, Rudy, LLC will be in attendance to present the 2024 Financial Audit.
 - b. Discussion on and, if appropriate, a motion to approve the Calendar Year 2024 Township Audit.
5. Elizabethtown Public Library:

Deb Drury of the Elizabethtown Public Library will be in attendance to provide an update on the library's happenings.
6. Hubler, Jonathan; 25-02-WAIV – Waiver Request of Official Map:

Todd Smeigh of DC Gohn and Jonathan Hubler will be in attendance to request a waiver of the proposed trail system shown on the Official Map, Sheet 3, Recreational Facilities, along Ridgeview Road N. to allow him to construct an implement shed without the condition of a pedestrian easement.
7. Old Business:
8. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.
9. Consent Calendar:
 - a. Approve and ratify the minutes of the January 13, 2025 and February 17, 2025 meetings.
 - b. Approve payment of all bills via Bill List #04-2025 in the amount of \$184,794.75; Bill List #05-2025 in the amount of \$302,481.84; and ratify the payment of all payrolls for the period of February 7, 2025 through March 6, 2025 inclusive, in the amount of \$39,115.09, which represents two pay periods.
 - c. Public Works Department - Personnel: Authorize the hiring of Mr. James Noel and Ms Carmela Steffe, effective date to be determined, as seasonal part-time parks employees in accordance with the Township Manager's memo, dated March 14, 2025.

- d. Greystar – Permit Fees: Authorize the Chairman of the Mount Joy Township Board of Supervisors to execute an agreement stating the fee for Zoning permit applications for the Greystar apartment complex along S. Conifer Drive will be assessed at 0.125% of the construction cost per permit.
- e. Old Trolley Line Park – Grant: Adopt a resolution whereby, upon adoption, the Chairman of the Board of Supervisors is authorized to sign the grant application that is being submitted for Old Trolley Line Park – Phase 3.
- f. HRG Agreement for Interim Community Development Director/Zoning Officer: Agree to extend the contract with Herbert, Rowland & Grubic, Inc., 369 East Park Drive, Harrisburg, PA 17111, for an additional two-month period while the hiring search continues.
- g. Cove Outlook Park – Get Outdoors (GO) Lancaster Program: Approve the request from WellSpan Health in partnership with the library systems to erect a 4' post with stencil plate as part of the Get Outdoors (GO) Lancaster summer program to run from June 1, 2025 – August 16, 2025.
- h. Lancaster County Drug Enforcement Task Force – 2025 Invoice: Authorize payment of an invoice dated February 18, 2025, in the amount of \$10,721.00 to the Lancaster County Drug Enforcement Task Force.
- i. Keener, Ronald S & Fern L; 2014-01-FLDP: Approve a reduction of Letter of Credit #9600050459-00003, in its current amount of \$18,208.75 to \$789.75 as issued by Truist Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, for the Keener land development plan located along Greentree Road.
- j. Featherton Crossing Phase 4; 12-2017-FLDP – Street Dedication: Approve a release of Letter of Credit #STB891 from its current amount of \$116,408.00, as issued by Fulton Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with a portion of the street dedication of Westbrooke Drive.
- k. Featherton Crossing Phase 4; 12-2017-FLDP – Street Dedication: Accept, approve and sign the Cash Escrow Agreement in the amount of \$5,000.00 to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with a portion of the street dedication of Westbrooke Drive, contingent upon the applicants signing of the document.

10. Klein Mills – 1376 Campus Road:

Discussion on and, if appropriate, a motion pertaining to the proposal to amend the Agreement Providing for Grant of Conservation Easement allowing the trail to be extended for private access to the development's clubhouse.

11. Awarding 2025 Road Improvement Contracts:

a. Cold Spring Road & Creek Road - Road Paving (2025):

Discussion on and, if appropriate, a motion to award a bid to Pennsy Supply, Inc., 2400 Thea Drive, Suite 3A, Harrisburg, PA 17110, in the amount of \$235,586.14 for the 2025 paving improvements to Cold Spring Road and Creek Road.

b. Aberdeen Road Widening (2025):

Discussion on and, if appropriate, a motion to award a bid to Kinsley Construction, LLC, 1110 E. Princess Street, PO Box 2886, York, PA 17405, in the amount of \$78,090.00 for the 2025 road widening improvements for Aberdeen Road.

- (1) Conflict with trees during widening of road at 648 Aberdeen Road.

12. Old Trolley Line Park – Phase 3 Grant Application:

- a. Discussion on and, if appropriate, a motion pertaining to the proposal from Herbert, Rowland & Grubic, Inc., 369 East Park Drive, Harrisburg, PA 17111, for Funding Procurement Services for Old Trolley Line Park – Phase 3 at a cost not to exceed \$7,500.00. (YSM after a discussion with them, they only do the narrative, site plan, and cost opinion. HRG will do the complete application using the narrative from YSM.)

13. Illuminated Integration – AV Upgrade:

Discussion on and, if appropriate, a motion pertaining to the proposal from Illuminated Integration, 1450 Fulling Mill Road, Middletown, PA 17057, in the amount of \$9,942.45 for upgrades to the AV system in the meeting room.

14. PointSolve – IT Contractor:

Discussion on PointSolve, the Township’s IT contractor.

15. LCCTC Co-op Work Program:

Discussion on and, if appropriate, a motion pertaining to the proposal to hire an individual, Brooke Carmen, from the Lancaster County Career & Technology Center on a part-time basis to allow them to gain meaningful work experience. (Ms. Carmen reached out to us about the program to help enrich her learning experience.)

16. Check Scanner – Electronic Deposit Agreement:

Discussion on and, if appropriate, a motion authorizing Mount Joy Township to enter into an Electronic Deposit Capture Program with PLGIT, which will allow for the scanning of incoming checks to be deposited on a daily basis.

17. Municipal Building – Planning for the Future:

Discussion on and, if appropriate, a motion to organize a committee, including 2 Supervisors, to begin the talks about planning for the future for the municipal building and property.

18. Administrative staff reports:

19. Supervisor’s reports and comments:

20. Reports: *Written – on file

Administrator*	Mastersonville Fire Co.
Code Enforcement/Rental Inspections*	MESA*
Community Development Director	Milanof-Schock Library*
Elizabethtown Area Water Authority*	Park and Recreation Board*
Elizabethtown Public Library	Planning Commission
Elizabethtown Chamber of Commerce	Public Works Department
Elizabethtown Regional Sewer Authority	Regional Police Department*
Engineer	Rheems Fire Department Co.*
Fire Department Mount Joy*	Sewage Enforcement Officer*
Friendship Fire & Hose Co.*	Zoning Hearing Board*
GEARS	Zoning Officer - Permits*

21. Correspondence:

- a. Letter from Township to Elizabethtown Mount Joy Associates LP, dated February 26, 2025; re: Written decision concerning the Substantive Validity Challenge and Curative Amendment. (E-mailed to Supervisors 02-26-2025.)

- b. Invitation from ECHOS, received February 24, 2025; re: Hope Gala to be held May 15, 2025. (E-mailed to Supervisors 02-24-2025.)
- c. Invitation from Rheems Fire Department received March 1, 2025; re: Annual Banquet. (Sent to Supervisors 03-01-2025.)

22. Other Business:

23. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, April 21, 2025, beginning at 7:00 P.M.

24. Adjournment.