

Manager's Report

Kim Kaufman – July, 2025

Pennmark

We met with Pennmark and one of their potential tenants to discuss their development plans. They are still in negotiation and looking at the current plans. They are working on some reconfiguration to make the project more responsive to previous objections. I expect at least a couple of months before they have plans to discuss in detail.

South Penn Code Consultants

We met with and are recommending South Penn Code Consultants as the new SEO for the Township. The firm seems very competent and has sufficient staff and we should not expect any significant delays in performance in the foreseeable future.

Commonwealth Code Inspection Service

As noted in my recent phone call, we have been in contact with Commonwealth Code to assume additional responsibilities with regards to permitting, codes and zoning for new projects. Both Justin and Pat are confident that given the firm's performance on current projects that require a Uniform Construction Code permit, they should be able to assume additional responsibilities that will keep us on pace with the anticipated workload, given Joe Price's departure. A discussion of the scope of the firm's proposed work is being provided to you. We will have the ability to expand the scope if needed. The firm is doing similar work for other municipalities. We will not be replacing the vacant position at this time, but as we work through the new arrangement, we'll consider our long-term needs and advise you accordingly.

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Building Financing

I have appointments scheduled this month with Senator Malone's Office and Representative Jones' office to discuss Commonwealth of PA financing possibilities to support the costs of building expansion/renovation. I have also reached out to Chris Gibbons of Concord Public Finance to discuss public capital options. As you may recall, I did bond finance for the Pennsylvania Economic Development Financing Authority as their Executive Director.

Water Testing

In addition to daily water testing (Nitrate and Manganese) I just completed collection of water samples from various parts of the building for DEP mandatory outside testing for copper and lead content. This is a normal required test that is performed every couple of years.

Roof leaks

The evaluation of our roof leaks continues. The first crew supplied by GAF found a number of flaws in the roof's construction and attempted to address the leaks in the front of the building. Subsequent rain demonstrated that they weren't successful as leaks into the building continued. Another GAF Technical Representative has also checked the roof, and concludes there is no problem with the GAF roof installation but rather the building's internal drain system. Ironically, while they insist that we need to repair areas that we own at our own cost, we had no leaks following this week's six inch storm.



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
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Community Development Director/Zoning Officer Monthly Report for July 2025/August 2025

Planning Commission

- Prior 06/23 meeting:

Final Land Development Plan for Lancaster Seed Sales – Requested Waivers and Modifications for a proposed building expansion. **Approved, with the exception** of the requested waiver from having to improve existing streets - §119-52.J(3)(a), which was not yet acted upon.

Final Land Development Plan for 2980 Harvest Road (Elmer Beiler) (#25-08-MLDP) – Proposal to construct a 10,120 SF poultry barn with feed bins and to expand the existing driveway on a 13.5 acre parcel located at 2980 Harvest Road. **No Action Yet.**

Deferred Road Improvement Agreements:

There was considerable discussion concerning deferred road improvement agreements with a focus on whether or not the Planning Commission has the authority to grant waivers of road improvement requirements established within the Subdivision and Land Development Ordinance. Regarding the subject, the Township Solicitor has provided a letter to the Township and the letter has been forwarded to each member of the Board of Supervisors and Planning Commission. Staff was directed to consider ways to revise the deferral process.

- Upcoming 7/28 meeting:

Jacob Huyard – Initial View only: Lot Add-On Plan, 1835 Rissermill Road (#25-09-LLCP) – Proposal to transfer .88 acres from LOT #1 to LOT #2 as shown on the plan.

Sloan's Pharmacy – Initial View only: Preliminary/ Final Land Development Plan for Sloan's Pharmacy (#25-10-FLDP) – Proposal to construct a new pharmacy, access drives, parking lots, stormwater facilities, utilities, sidewalks, and other site improvements adjacent to Eagle Parkway on Tax Parcel No. 460-79145-0-0000.

Zoning Hearing Board

- July 2nd meeting was canceled.



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July 7, 2025

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for June 2025

Dear Board Members:

51 rental properties were inspected in June 2025.

Complaints and concerns:

- Enforcement notice to 831 Westbrooke about an uninspected vehicle on the road since 2023.
- Letter to the new owner of the apartments on Aberdeen Rd about the need to obtain rental licenses.
- Enforcement notice to 10 Covington Ct about an uninspected vehicle since 2023.
- Letter to 426 Hill Street about an uninspected vehicle. (complaint)
- Continued to work with a landscaping company and Penn Waste to clean the exterior of 265 Anchor Rd due to neighbor complaints. The owner is not available. I am trying to find a family member to resume care of the property in the future.
- Letter to 1827 Harrisburg Ave about an uninspected vehicle. (complaint)
- Letter to the owner of 224 Oberholtzer Rd about the need to obtain a rental license if renting the property.
- Working with the property owner at 213 Old Hershey to remove a shed that violates the zoning ordinance.
- Letter to 2771 Milton Grove Rd to address an unauthorized junk yard.
- Letter revoking the rental licenses of 1104, 1106 and 1108 Bellaire Rd for violations of the Property Maintenance Code and Sewage Ordinance. Working with the SEO and the Township Solicitor.



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PUBLIC WORKS DEPARTMENT

JULY 2025

COMPLETED:

- Base repairs on Cold Spring
- Storm cleanup from multiple storms
- Restore sections of trail at Cove Park
- Cut some trees growing out of pine trees at Wolgemuth Park
- Picked up new little dump and plow with salter
- Repaired gabion baskets on Trail N
- Cleaned roof drains
- Met with roof inspector to find leak
- Met with contractor for Cove Park pavilion
- Filled in shoulders on multiple roads after washing out from storms
- Talked with multiple residents and Conservation District about the Rissermill road dump.
- Cleaned up washouts on multiple occasions on Rissermill at the dump

FUTURE:

- Prep for widening on Aberdeen
- Widen Aberdeen
- Pave Creek and Cold Spring

MOUNT JOY TOWNSHIP - Permits Issued: 6/1/2025 - 6/30/2025**Zoning Officers Report**

Permit Number	Status	Issued_Date	Owner	Property_Address	Parcel_ID	Estimated Construction Cost	Permit Fees
250040	CO Issued	6/4/2025	MELLEY, ALLEN S	2162 ASHWOOD LN	4604697100000	\$75,000.00	
250039	CO Issued	6/4/2025	SPENCE, SYLANCE	1717 RISSERMILL RD	4614989900000	\$72,500.00	
250042	CO Issued	6/4/2025	ROMAN, CATHOLIC DIOCESE OF HARR	904 MILL RD	4606010000000	\$10,500.00	
250043	CO Issued	6/4/2025	COMMUNITY OPTIONS INC.	324 OLD MARKET ST	4616603900000	\$0.00	\$10.00
250044	CO Issued	6/12/2025	MOYER, KENNETH E	1176 CREEK RD	4600483100000	\$0.00	
250045	CO Issued	6/19/2025	1376 CAMPUS ROAD ASSOCIATES LLC	144 GIANNA DR	4605956000000	\$207,423.00	
250048	CO Issued	6/19/2025	GOLHEW, JUSTIN W	625 WESTBROOKE DR	4600229900000	\$6,200.00	
250054	CO Issued	6/23/2025	DEIS, DEBRA A	1511 GRANDVIEW RD	4613930200000	\$20,000.00	
250055	CO Issued	6/23/2025	HAMMER, JAMES & RACHELLE E	32 PHEASANT CT	4601490100000	\$42,193.00	
250053	CO Issued	6/23/2025	CARROLL,, DAVID & CYNTHIA	113 BROOKFIELD DR	4608650500000	\$500,000.00	
250041	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	123 GIANNA DR	4607260800000	\$0.00	\$50.00
250040	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	129 GIANNA DR	4607260800000	\$0.00	\$50.00
250049	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	113 Gianna Dr	4607260800000	\$0.00	\$50.00
250050	Active	6/18/2025	BETZ, ERIC & KATELYN	1703 CLOVERLEAF RD	4618511200000	\$0.00	\$50.00
250047	Active	6/11/2025	1376 CAMPUS ROAD ASSOCIATES LLC	133 GIANNA DR	4607260800000	\$0.00	\$50.00
250048	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	140 Gianna Dr	4607260800000	\$0.00	\$50.00
250068	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	140 Gianna Dr	4607260800000	\$0.00	\$50.00
250058	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	129 GIANNA DR	4607260800000	\$0.00	\$50.00
250061	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	123 GIANNA DR	4607260800000	\$0.00	\$50.00
250063	Active	6/11/2025	1376 CAMPUS ROAD ASSOCIATES LLC	133 GIANNA DR	4607260800000	\$0.00	\$50.00
250071	Active	6/18/2025	BETZ, ERIC & KATELYN	1703 CLOVERLEAF RD	4618511200000	\$0.00	\$50.00
250064	Active	6/4/2025	ROTE, BRANDON DEVERTER	75 WATERFOWL WAY	4606487500000	\$0.00	\$50.00
250056	Active	6/4/2025	FERTICH, SCOT A	41 TREELINE DR	4601575700000	\$0.00	\$50.00
250062	Active	6/11/2025	LESNIK, ROBERT & SUSAN J	285 TRAIL RD	4605556800000	\$0.00	\$50.00
250066	Active	6/24/2025	JESTER, JAMES W & LESLIE JO	1808 MILTON GROVE RD	4619202300000	\$0.00	\$50.00
250067	Active	6/24/2025	COLLIN, MARK J & GROSH, ERIN M	6 MEADOWBROOK LN	4608676900000	\$0.00	\$50.00
250059	Active	6/5/2025	1475 MOUNT GRETNAL LLC, ATTN: JUDY G	1475 MOUNT GRETNAL RD	4606859000000	\$0.00	\$50.00

250069	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	113 Gianna Dr	4607260800000	\$0.00	\$50.00
250073	Active	6/18/2025	SHOWALTER FAMILY TRUST	103 SPARROW LN	4608164600000	\$0.00	\$50.00
250070	Active	6/18/2025	LAPP, MAHLON K & RACHEL K	161 HEREFORD RD	4601388100000	\$0.00	\$50.00
250065	Active	6/25/2025	FISHER, DAVID F & MARY S	2658 MOUNT PLEASANT RD	4615261200000	\$0.00	\$50.00
250076	Active	6/23/2025	WILLIAMS, JEFFREY A	502 CONOY AVE	4600240400000	\$0.00	\$50.00
250007	Active	6/25/2025	MCLEOD, MALVENA M	413 ROCKWOOD DR	4602819900000	\$0.00	\$10.00
250006	Active	6/3/2025	SHERMAN, WAYNE D & LAURA G	1579 S MARKET ST	4608170400000	\$0.00	\$10.00
250173	Active	6/18/2025	BETZ, ERIC & KATELYN	1703 CLOVERLEAF RD	4618511200000	\$9,000.00	\$92.00
250171	Active	6/18/2025	LAPP, MAHLON K & RACHEL K	161 HEREFORD RD	4601388100000	\$2,500.00	\$50.00
250165	Active	6/24/2025	COLLIN, MARK J & GROSH, ERIN M	6 MEADOWBROOK LN	4608676900000	\$3,000.00	\$100.00
250167	Active	6/24/2025	MARTIN, J AUSTIN &, STEIN, MARIANNE	676 FAIRVIEW RD	4619183300000	\$173,825.00	\$1,153.00
250160	Active	6/25/2025	FISHER, DAVID F & MARY S	2658 MOUNT PLEASANT RD	4615261200000	\$10,000.00	\$149.00
250161	Active	6/24/2025	JESTER, JAMES W & LESLIE JO	1808 MILTON GROVE RD	4619202300000	\$4,000.00	\$107.00
250163	Active	6/24/2025	SANDS,STEPHEN E & GAIL A,, SANDS FAM	80 BROOKLANE CT	4607976300000	\$1,500.00	\$100.00
250140	Active	6/10/2025	ELIZABETHTOWN COLLEGE	999 E COLLEGE AVE	4606383100000	\$1,500.00	\$50.00
250143	Active	6/10/2025	ELIZABETHTOWN COLLEGE	831 E COLLEGE AVE	4602301900000	\$3,500.00	\$50.00
250144	Active	6/10/2025	ELIZABETHTOWN COLLEGE	813 E COLLEGE AVE	4601737600000	\$1,500.00	\$50.00
250142	Active	6/10/2025	ELIZABETHTOWN COLLEGE	905 E COLLEGE AVE	4606279500000	\$1,500.00	\$50.00
250141	Active	6/10/2025	ELIZABETHTOWN COLLEGE	915 E COLLEGE AVE	4606834000000	\$1,500.00	\$50.00
250172	Active	6/10/2025	LAPP, MAHLON K & RACHEL K	161 HEREFORD RD	4601388100000	\$15,000.00	\$134.00
250137	Active	6/11/2025	LESNIK, ROBERT & SUSAN J	285 TRAIL RD	4605556800000	\$21,000.00	\$226.00
250139	Active	6/11/2025	J KING GLOBAL ENTERPRISE LLC	1195 TRAIL RD N	4608788600000	\$5,000.00	\$114.00
250147	Active	6/3/2025	MUSSER, DAVID R & MELISA J	2036 RIDGE RD	4601239700000	\$6,000.00	\$71.00
250146	Active	6/3/2025	KREISER, DONALD & LISA	2011 N MARKET ST	4609689000000	\$5,000.00	\$64.00
250134	Active	6/5/2025	1475 MOUNT GRETNALLC, ATTN: JUDY G	1475 MOUNT GRETNALLC	4606859000000	\$177,300.00	\$11,171.00
250132	Active	6/4/2025	CARLISLE, JEANNE A	741 GREENTREE RD	4619765700000	\$43,837.00	\$373.00
250131	Active	6/4/2025	FERTICH, SCOT A	41 TREELINE DR	4601575700000	\$100,000.00	\$709.00
250130	Active	6/4/2025	EMRICK, JOHN R JR & LESLIE D	2007 SHEAFFER RD	4600516900000	\$18,525.00	\$212.00
250145	Active	6/4/2025	ROTE, BRANDON DEVERTER	75 WATERFOWL WAY	4606487500000	\$6,000.00	\$71.00
250174	Active	6/18/2025	SHOWALTER FAMILY TRUST	103 SPARROW LN	4608164600000	\$2,500.00	\$50.00
250135	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	123 GIANNA DR	4607260800000	\$233,039.00	\$1,513.00
250133	Active	6/3/2025	1376 CAMPUS ROAD ASSOCIATES LLC	129 GIANNA DR	4607260800000	\$253,517.00	\$1,633.00
250138	Active	6/11/2025	1376 CAMPUS ROAD ASSOCIATES LLC	133 GIANNA DR	4607260800000	\$233,039.00	\$1,513.00

250178	Active	6/23/2025	WILLIAMS, JEFFREY A	502 CONOY AVE	4600240400000	\$3,835.00	\$57.00
250179	Active	6/23/2025	HOSTETTER, JACK ROGER	1225 W MAIN ST	4612308200000	\$60,000.00	\$650.00
250180	Active	6/23/2025	MAENZA, STEVEN E & CHILD, EMILY A	315 FARMLAND DR	4609059900000	\$0.00	\$78.00
250162	Active	6/25/2025	RHEEMS RETAIL CENTER LLC	2042 W MAIN ST	4610286700000	\$43,550.00	\$373.00
250164	Active	6/25/2025	LIME RIDGE FARM PROPERTIES LP	1425 W MAIN ST	4611564000000	\$50,000.00	\$409.00
250177	Active	6/20/2025	LAL, ELDRICK I & ROSEBELL E	812 WESTBROOKE DR	4600338500000	\$7,000.00	\$78.00
250169	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	113 Gianna Dr	4607260800000	\$233,039.00	\$1,513.00
250159	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	53 N CONIFER DRIVE	4607171800000	\$0.00	
250154	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	43 N CONIFER DRIVE	4607171800000	\$0.00	
250155	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	45 N CONIFER DRIVE	4607171800000	\$0.00	
250156	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	47 N CONIFER DRIVE	4607171800000	\$0.00	
250157	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	49 N CONIFER DRIVE	4607171800000	\$0.00	
250158	Active	6/25/2025	MERIDIAN HEIGHTS PARTNERS LLC	51 N CONIFER DRIVE	4607171800000	\$0.00	
250148	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	64 N CONIFER DRIVE	4607171800000	\$178,000.00	\$1,177.00
250149	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	66 N CONIFER DRIVE	4607171800000	\$174,000.00	\$1,153.00
250150	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	68 N CONIFER DRIVE	4607171800000	\$174,000.00	\$1,153.00
250151	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	70 N CONIFER DRIVE	4607171800000	\$174,000.00	\$1,153.00
250152	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	72 N CONIFER DRIVE	4607171800000	\$174,000.00	\$1,153.00
250153	Active	6/20/2025	MERIDIAN HEIGHTS PARTNERS LLC	74 N CONIFER DRIVE	4607171800000	\$178,000.00	\$1,177.00
250170	Active	6/18/2025	MERIDIAN HEIGHTS PARTNERS LLC		4607171800000	\$11,500.00	\$163.00
250168	Active	6/25/2025	1376 CAMPUS ROAD ASSOCIATES LLC	140 Gianna Dr	4607260800000	\$253,517.00	\$1,633.00



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Minutes of a Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, June 4, 2025

- 1) Chairman Gregory R. Hitz, Sr. called the meeting to order at 6:00 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
- 2) Meeting Attendance:
 - Members Present: Gregory R. Hitz, Sr., Robert F. Newton, Jr., Roni Clark and James E. Hershey
 - Township Representatives: Joe Price, Community Development Director/ Zoning Officer and Kim Kaufman, Township Manager
 - Lancaster County Court Reporter: Veronica Johnston Gouck
 - Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas
- 3) A motion was made by James Hershey, and seconded by Robert Newton to approve the minutes of the May 7, 2025 meeting. All members present voted in favor of the motion.
- 4) Solicitor John P. Henry provided a procedural briefing for the meeting.
- 5) Old Business: Continuation of Zoning Case#250010

Zoning Case #250010

- a. Applicant/Landowner: Savaland, LLC
- b. Property Location: 350 Old Hershey Road, Elizabethtown, PA 17022; Tax Parcel ID #460-70551-0-0000
- c. Zoning District: R-3 – High-Density Residential
- d. Variance Request:
 - 1) Chapter 135, Article XXII, §135-216.D – Minimum Lot Size
 - 2) Chapter 135, Article XII, §135-115.H – Maximum Impervious Coverage

The applicant proposes adding a 5th unit to an existing 4-unit apartment building on the property. Mr. Henry introduced the proposal and stated that he drafted a decision for the Board's consideration. Mr. Newton made a motion to approve the application subject to the conditions of the draft decision. Jim Hershey seconded the motion which carried unanimously.

Mr. Henry said that a copy of the signed decision would be given to the applicant and to the other parties present - Ms. Nancy Warbel/Mr. Maguire and Mr. DiBiasi while the other parties will receive copies by mail.

- 6) Zoning Case #250011
 - a. Applicant/Landowner: TALCO Home Improvement, LLC/ Moran Estates, LLC
 - b. Property Location: 771 Green Tree Road, Elizabethtown, PA 17022; Tax Parcel ID #461-97916-0-0000
 - c. Zoning District: A – Agricultural
 - d. Special Exception Request:
 - 1) Chapter 135, Article IX, §135-83.I to permit a home occupation
 - 2) Chapter 135, Article IX, §135-83.J to permit a landscaping business

The applicant is seeking approval of the following sections of Chapter 135 of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Zoning Ordinance of 2012, as amended: (1) a special exception pursuant to §135-83.I to permit a home occupation and §135-83.J to permit a landscaping business.

Mr. Hitz introduced the application. Landowner, Austin Moran and applicant's representative, Lisa Dolan were sworn in.

Mr. Moran gave an overview of the application. The structure on the property is an old firehouse which is no longer used as such. There is also a shipping container on site at the rear of the property. Regarding the request for a Home Occupation (for a home improvement business), there followed an in-depth discussion regarding the difference between a Home Occupation and a No-Impact Home-Based Business. The applicant initially requested a "No-Impact Home-Based Business" on their application. Mr. Price explained that a No-Impact Home-Based Business is a use that is permitted by right in the Agricultural District. Such a request; therefore, is not something that is brought before the Zoning Hearing Board. However, because currently there is no dwelling on site, the Zoning Officer, the party who reviews by-right applications, would be compelled to deny any such application on the basis that there must be a dwelling from which to conduct the No-Impact Home-Based Business. He went on to explain that the zoning officer is the decision-maker regarding use by-right applications and that the Zoning Hearing Board is the sole authority regarding decisions pertaining to Special Exception Uses. Mr. Price further explained that because, in this case, a No-Impact Home-Based Business could not be approved he allowed that part of the application to be included as a Special Exception request for a Home Occupation. This puts the decision in control of the Zoning Hearing Board. Mr. Price noted that by applying for a Home Occupation, the applicant then at least has the chance to seek approval from the Zoning Hearing Board and that he cannot decide for the Board. He also stated that the proposed Landscaping Business is brought to the Board as a separate request for a Special Exception. He clarified that the Landscaping Business portion and the Home Occupation for a home improvement business cannot be considered one use but must be presented separately because they are different uses. Mr. Henry further clarified that Mr. Price had done the applicant a favor by allowing the slight adjustment so that the home improvement portion still had a chance for approval. Mr. Price added that it made sense to do so because the landscaping portion was already going to move forward to the hearing and that both could still then be considered during the same hearing.

This was followed by discussion about the possibility of having a dwelling inside the firehouse. Mr. Moran stated that the applicant intended for the structure to be used as a dwelling. Mr. Price explained that although there are bathrooms and other facilities in the structure, the Township does not have verification that it can be used as a dwelling. He went on to say that the Township would need an inspection/s performed by the Township's consultant (Commonwealth Code Inspection) prior to allowing the structure to be used as a dwelling.

Subsequently, the owner/ applicant requested to withdraw the application for the Home Occupation. Mr. Newton made a motion to accept the withdrawal. Mr. Hershey seconded the motion which carried unanimously.

The discussion then shifted to the consideration of the Landscaping Business application. Mr. Hershey asked if anything would be sold on-site. The applicant responded that no, there would not be. Mr. Hershey asked about storage of things related to the landscaping business. The owner/ applicant was not sure at this time.

There was some further general discussion initiated by the applicant's inquiry about different options available to them at this time. The Board suggested that the applicant could and should provide additional specifics regarding their proposal and bring it back to the Board at a later date. There was a brief recess to allow the applicants representative to contact the applicant by telephone and discuss matters with them.

Upon returning from the telephone call, the applicant chose to seek a continuance of the hearing until the August meeting and agreed to waive the time requirements for a Board decision as it pertains to their

application. Mr. Newton made a motion to grant a continuance until the August 6 meeting. Mr. Hershey seconded the motion which carried unanimously.

Prior to the close of the meeting, Mr. Henry stated, for clarification purposes, that, pertaining to case #250010, Ms. Warbel and Mr. Maguire, a married couple, were considered to be one party in terms of serving them with a copy.

Mr. Hershey motioned to adjourn the hearing. The motion was seconded by Mr. Newton and carried unanimously. The hearing was adjourned at 7:09 pm.

Respectfully Submitted,



Joseph B. Price
Zoning Officer

For: Robert F. Newton, Jr., Secretary
Mount Joy Township Zoning Hearing Board



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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on May 28, 2025

1. Chairman Delmar Oberholtzer called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.

2. Pledge of Allegiance

3. Roll call of the Planning Commission Members:

Kevin Baker — Present

Rodney Boll — Present

Gerald Cole — Present

Michael McKinne — Present

Arlen Mummau — Present

Delmar Oberholtzer — Present

Bill Weik, Jr. — Absent

Other Township Representatives Present: Joe Price Community Development Director and Zoning Officer, Jackie Wilbern — Assistant Zoning Officer, Ben Craddock, PE — Twp. Engineer, and Kim Kaufman - Township Manager

4. Public Comment: NONE

Township Manager Kim Kaufman welcomed Joe Price, the new Community Development Director and Zoning Officer and thanked Jackie Wilbern for her work (a third party consultant), as Assistant Zoning Officer, which concludes at the end of May.

5. Consent Calendar:

- a. Approve and ratify the minutes of the April 28, 2025 meeting

A motion was made by Gerald Cole and seconded by Rodney Boll to approve the consent calendar. All members present voted in favor of the motion.

6. Old Business:

- a. P/F Land Development Plan for Sheetz – Veterans Drive (#24-22-FLDP): Plan proposes a 6,132 SF convenience store and gas pumps on a 2.171-acre property located at the corner of Veterans Drive and Hershey Road, with additional access to Old Hershey Road.

Chris Venarchick of RGS Associates gave background information regarding the plan as well as an update on its status. He then proceeded to address the comments of the Township Engineers review letter dated April 23. He specifically discussed comment #16 of the letter pertaining to the initial modification request to install 4 ft. sidewalks along the access drive onto Hershey Road vs. the ordinance requirement of 5 ft. The applicant has since decided to install the sidewalks as per the requirement therefore rendering the modification unnecessary.

Rodney Boll questioned Mr. Venarchick regarding concerns over the delivery of fuel to the site. Mr. Venarchick responded by stating that all Sheetz delivery drivers are properly trained regarding deliveries. Delmar Oberholtzer then asked if Sheetz would be installing signage regarding deliveries and perhaps prohibiting tractor trailers from accessing the site. He went on to say that such signage could help provide clarity regarding any potential accidents and damages occurring as it pertains to properly assigning responsibility in relation to such damage. Gerald Cole suggested that perhaps signs that limit access to trucks based on weight could be considered. Arlen Mummau noted that recreational vehicles could pose a problem as well. Mr. Cole asserted that he feels there should be a sign.

There was then general discussion between the Commission, Mr. Venarchick and Ben Craddock pertaining to consideration for conditional final plan approval and requested waivers and modifications. The Applicant requested the following waivers/ modifications, or deferrals from Chapter 119 - Subdivision & Land Development Ordinance:

1. §119-25.C(2) – Preliminary plan submission
2. §119-52.J.3.A - Improvements of existing streets and intersections, curbing of existing streets (deferral request)
3. §119-52.K(4) – Cartway edge tangential arc radius
4. §119-52.S.3(D) – Access drive separation within 200' of intersection of streets
5. §119-53.B.1 – Sidewalks along existing streets
6. §119-53.B(4)(A) – Sidewalk construction standards
7. §119-53.B(10) – Grass planting strip
8. §119-53.C(2) – Vertical curb dimensions

The Applicant requested the following waivers/modifications from Chapter 113 – Stormwater Management Ordinance:

1. §113-32.A(2)(c) – Loading Ratio
2. §113-37.C – Conveyance pipe diameter
3. §113-42.D – Plan scale

Regarding Chapter 119, Mr. Craddock clarified that requested waiver #1 was already previously granted and thus was no longer needed. Waiver #6, which related directly to the engineer's comment #16 as noted above, was no longer being requested. Mr. Craddock also noted that the requested modification to the loading ratio of Chapter 113 was not needed since he already has the authority as the Township Engineer to approve higher loading ratios. After some additional discussion, a motion was made by Gerald Cole to approve, as requested, waivers/ modifications/ deferrals to Chapter 119: #2 through five and #7 and #8, and waivers/ modifications to Chapter 113: #2 and #3 and to grant conditional plan approval with the following conditions:

- 1.The applicant shall install a sign to address concerns about tractor trailers accessing the site.
- 2.To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer's review letter dated April 23, 2025.
- 3.To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated December 9, 2024.
- 4.Applicant shall address and comply with all conditions contained in the Mount Joy Township Zoning Hearing Board (MJTZHB) decision dated October 2, 2024.
- 5.Applicant shall submit a fully executed Storm Water Management Agreement and Declaration of Easement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.

6. Applicant shall submit a fully executed Deferred Road Improvement Agreement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement shall include, but not necessarily limited to, provisions for 1) sidewalk and vertical curbing along Veterans Drive, Old Hershey Road, and Hershey Road frontages. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
7. Applicant shall submit a copy of the required Highway Occupancy Permit as issued by the Pennsylvania Department of Transportation prior to the release of the final plan for recording.
8. Applicants shall submit a fully executed Land Development Agreement, which shall be acceptable to the Township Solicitor. Said Agreement shall be submitted and approved prior to the release of the final plan for recording.
9. Applicant shall submit financial security to guarantee the proper installation of all improvements associated with this land development project prior to the release of the final plan for recording and shall be in a form acceptable to the Township Solicitor. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
10. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
11. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

Kevin Baker seconded the motion and the motion carried unanimously.

7. New Business:

- a. Street Light Modification for 1376 Campus Road – All Phases: A modification has been requested from SALDO Section 119-52.O(1) – Streetlight Standards. To provide streetlighting supplied by PP&L, a modification to the illumination requirement of a small percentage of areas is necessary.

Chris Venarchick of RGS Associates introduced the lighting modification request. He stated that Pennsylvania Power and Light has conceptually approved the plan.

Gerald Cole motioned to approve the modification. Arlen Mummau seconded the motion which carried unanimously.

As an aside, Mr. Venarchick confirmed that condominium documents are recorded and he went on to explain that recreation information for the site is being discussed with the Parks and Recreation Board.

- b. Waiver for Bob Brubaker Minor Land Development Plan: A waiver is requested from SALDO Sections 119-52.J(3)(a), 119-53.B(2), and 119-53.C requiring improvements to the frontage along Camp Road.

1. Consideration of Conditional Plan Approval

Mr. Bert Nye of NCS introduced the plan and explained where things stood in relation to the Township Engineer's latest comments. Mr. Oberholtzer asked about the proximity of the barn to the property line. Mr. Nye explained. Mr. Oberholtzer also inquired about previously required testing related to a CAFO (Concentrated Animal Feeding Operation). Mr. Nye stated that all approvals are in place. Mr. Mummau asked where additional water (runoff) from the site will go. Mr. Nye gave an overview of how site stormwater will be managed. This was followed by general discussion regarding the number of chickens housed on site and estimated water usage per bird and in total. Mr. Nye addressed the issue as well as on site stormwater recharging.

Mr. Boll inquired about the drainage easement associated with comment #5 of the engineer's latest review letter. He expressed his curiosity as to if owners are required to pay for the road improvements when the deferral period is over.

Joe Price noted that the Township Engineer neither supported nor objected to the waiver request but explained that the request was more appropriately considered as a deferral request. A motion was made by Michael McKinney to approve the waiver and plan (with conditions as per the proposed motion as follows).

And having granted such waivers, modifications or deferrals grant approval of the Brubaker plan (the "Plan") prepared by NCS Inc., dated January 08, 2025, subject to the following conditions:

1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer's review letter dated May 16, 2025.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated November 11, 2024.
3. Applicant shall submit a fully executed Storm Water Management Agreement and Declaration of Easement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
4. Applicant shall submit a fully executed Deferred Road Improvement Agreement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement shall include, but not necessarily limited to, provisions for the improvement of road frontage along Camp Road. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
5. Applicants shall submit a fully executed Land Development Agreement, which shall be acceptable to the Township Solicitor. Said Agreement shall be submitted and approved prior to the release of the final plan for recording.
6. Applicant shall submit financial security to guarantee the proper installation of all improvements associated with this land development project prior to the release of the final plan for recording and shall be in a form acceptable to the Township Solicitor. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
7. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
8. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

Mr. Cole seconded the motion which carried unanimously.

- c. Rezoning Petition - 2360 Sheaffer Road – Proposal to rezone a 57.15 parcel located at 2360 Sheaffer Road from the R – Rural District to the R-2 Medium-Density Residential District.

1. Review and make recommendation to the Board of Supervisors.

Chuck Hess of Landmark Homes introduced the request to rezone 2360 Sheaffer Road. He explained that the current request is a revision to a previous request which included a proposed text amendment

to the R-2 zoning. The petitioner, 2360 Sheaffer, LLC, now plans to develop the site according to existing R-2 regulations if the rezoning is approved. The plan is to construct 102 single family dwellings. He stated that more than 30 acres of the site will be used to provide public and private parkland.

Mr. McKinne expressed his concerns regarding water supply and the capacity to serve the proposed development. Mr. Hess stated that he has spoken with the water and sewer authorities and that the applicant will move forward regarding such verifications at a time following approval of the rezoning if approval is granted. Mr. Cole asked if the project would be constructed in phases. Mr. Hess said that he was not sure at this time. When asked by Mr. Cole if the development would be similar to the sketch plan (concept plan), Mr. Hess replied that yes it would be. There was then a general discussion of the proposal and site characteristics. Mr. Hess reiterated the information pertaining to the public and private parkland that will be created. Mr. Boll had questions and comments regarding traffic and traffic flow. Mr. Hess noted that there would be a traffic study related to the proposal. Mr. Hess added that the applicant will be going back to the Parks and Recreation Board in the future. Mr. McKinne said that he would like someone from the Township to ask the Water Authority if they can serve the proposed project. Mr. Kaufman stated that he will have a conversation with the Authority. Mr. Hess stated that they will do the same.

Mr. Mummau made a motion to recommend rezoning the subject property to R-2 zoning as requested. Mr. Baker seconded the motion. The motion carried by a vote of 4 to 1 with Mr. McKinne abstaining and Mr. Cole voting in opposition.

8. Initial View: NONE
9. Correspondence: NONE
10. Other Business: Mr. Oberholtzer said that he would like additional information concerning Township regulations pertaining to solar facilities. He would like to know whether the regulations are up to date. He was also curious about what happens when the facilities are no longer in use. Joe Price stated that he will provide the Commission with a report.
11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on Monday, June 23, 2025 beginning at 7:00 P.M.
12. A motion was made by Gerald Cole and seconded by Kevin Baker to adjourn the meeting at 8:39p.m. All members present voted in favor of the motion.

Respectfully Submitted,



Joseph B. Price
Community Development Director and Zoning Officer

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on May 27, 2025

1. Chairman Douglas Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township conference room, 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll Call: Present – Douglas A. Hottenstein, Richard Gible, Debra Dupler and Kevin Baker were in attendance. John Rudy was absent. Also in attendance – Chief Mark Mayberry, Lisa Heilner.
3. Public Comment: Debra Deis of Grandview Road questioned the involvement of the Department with ICE. She was interested in knowing how the police will interact with Immigration. Chief Mayberry explained that one officer from our department will be acting as a liaison between the Department and Immigration. If someone without legal status is stopped by our officers, that one officer will serve as the liaison. Pat Gerlach, a representative of the Democratic Committee of Mount Joy Borough, was also in attendance and offered his appreciation to the Department for everything they do to serve the community.

4. Consent Calendar:

- a. Approval and ratification of the minutes of the April 22, 2025 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1 through April 30, 2025, subject to audit.
- c. Approve payment of all bills via Bill List #8 and #9 in the amount of \$88,358.47. Ratify payment of all payrolls for the period of April 2025, inclusive, in the amount of \$202,527.05, which represents two (2) pay periods.
- d. Raymond James Pension Account summary from March 31, 2025 to April 30, 2025.

A motion was made by Debra Dupler, seconded by Kevin Baker to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. New Business:

Chief Mayberry announced that the Department will again be holding 3 Cones With A Cop events this summer. They will be held at Udder Bliss on June 26, July 17, and August 7 from 6 to 7 p.m. Elizabethtown Borough Police have also been invited to participate. Kevin Baker made a motion, seconded by Rick Gible to approve holding those events. All members present voted in favor of the motion.

Chief Mayberry informed the Commission that planning is well underway for the annual National Night Out. The event will be held on August 5 from 6 to 9 p.m. Rain date is August 7. Debra Dupler made a motion, seconded by Kevin Baker to approve the Department's participation in National Night Out. All members present voted in favor of the motion.

6. Old Business:

Chief Mayberry advised that Security Fence Company has not yet installed the temporary impound gate. Some design changes are being made for the attachment of the fence to the building. It should be complete within the next few weeks.

7. Advisements:

- a. NWRPD is participating in the Buckle Up/Click It or Ticket Enforcement Wave from 5/12 to 6/15. The Department was allocated \$3,500 for enforcement.
- b. NWRPD received three complete Civil Unrest Protective equipment sets from Derry Township Police Department. The equipment includes helmet, gas mask, chest protection, arm and leg protection.
- c. Officer Carl Bergmark attended a one-day Glock Armorers Course
- d. The National Drug Take Back event was held on April 26. 71 pounds of medication was turned over to the DEA.

8. Employee Selection – Chief of Police:

Chairman Doug Hottenstein announced the selection of Sgt. Mike Bryant to serve as the next Chief of Police of the Northwest Regional Police Department. His appointment will begin upon the retirement of Chief Mayberry in 2026. Rick Gible made a motion, seconded by Debra Dupler to approve the promotion of Sgt. Bryant to Chief of Police, effective January 1, 2026. All members present voted in favor of the motion.

9. Correspondence:

- a. Calls for Service – April 2025
- b. Police Activity Report – April 2025
- c. Overtime Report – April 2025
- d. Police Cruiser Mileage Chart - April 2025

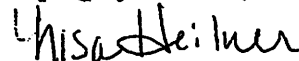
10. Other Business:

Debra Dupler asked about the new cell phone law that will go into effect in June. She recommended updating the Facebook page so that the public is kept up to date on the law.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held June 24 2025 at 7 p.m. at the Mount Joy Township Municipal Building.

A motion was made by Kevin Baker, seconded by Richard Gibble to adjourn the meeting at 7:15 p.m. All members voted in favor of the motion.

Respectfully Submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

EAWA WORK SESSION MEETING MINUTES
June 4, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, and Chuck Brewer. Also present were: Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Donna Bissinger, Admin Assistant. Members of the Public: Jeremy Zimmerman.

2. **PUBLIC COMMENT:**

3. **REPORTS:**

a. **Manager's Report:**

- i. **Buckingham Tank Rehabilitation Ext:** EAWA staff worked with Entech and Worldwide Industries to come up with a solution of the timing issue with taking the Buckingham Tank offline due to rehabilitation. With this time extension, we will follow the previous schedule which allows the tank to be offline when we're at our lowest demand and also allows for our wells to gain some height from a rough year of drought conditions. For reference, with this adjustment to the overall contract, Worldwide is still well below the other bidders.

Action: "The Board approves the amended agreement/change order of \$21,442.10 for a time extension to the Buckingham Tank Rehabilitation contract."

Motion: K Murphy **Second:** C Brewer **Approved**

- ii. **Quarry Property Update:** Staff worked with Jeff Shank and the team at Eckert Seamans to provide DRAFT revisions/comments on the sale agreement provided by the developer, Cornwall Properties.

Discussion ensued about changes from the original understanding of Cornwall Properties development. Jeremy Zimmerman offered insights into discussions at Cornwall Borough meetings concerning Cornwall Properties development plans. EAWA board determined that no action will be taken and will continue deliberations.

- iii. **Resolution 2025-9:** Authorizing and Approving Compensation Changes and Adjustments Amending Resolution 2025 - 3.

Action: "That the Board adopts Resolution 2025-9, Authorizing and Approving Compensation Changes and Adjustments Amending Resolution 2025 - 3."

Motion: K Murphy **Second:** J McCloud **Approved**

- b. **Operations Manager's Report:** Mike Krieger – projects going well with water main replacement. Will meet with Austin and Jason to review 60% drawings of the Wells 6 & 7 project. Replacing module for membrane replacement project expects to be installed in Oct.
- c. **Engineer's Report:** Jason Bock working with contractors for old main shutdowns to tie in new main, tree removal from reservoir fence, ditch restorations and yard work from repairs, repaired leaking water service on Knoll Dr. Wells are coming up slowly. Working on surface water treatment issues with warmer reservoir water temperature.

4. UNFINISHED BUSINESS:

5. NEW BUSINESS:

- a. **Elizabethtown Borough Draft Utility Abandonment Ordinance:** Engineer Response (Informational/Discussion Only)

GHD reviewed proposed ordinance draft. Comments were on impacts of costs and time frame of current projects, detailed the issues with required above ground by-pass, effects on scope and size of projects with budgetary constraints will impact of water service quality and rates. Treese would like to see the actual dollar impact on customer water bills to present to the borough.

- 6. BOARD MEMBER'S REMARKS:** Brewer inquired about several topics. Responses included policy manual is currently in progress. Public relations group posted the initiative flyer on the website. New person starting 6/9/25 for Utility Billing Specialist. New water source meeting is with Geo Tech Services, who merged with HRG.

7. EXECUTIVE SESSION: None

8. ADJOURN: 8:02 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 7/14/2024 Meeting

EAWA BOARD MEETING MINUTES
June 9, 2025 - 6:30 PM

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy and Chuck Brewer. Also present were: Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Donna Bissinger, Admin. Assistant. Not present: Rick Erb, board member, Jason Bock, Operations Manager; Michael Krieger, Engineer; Jill Gebhart, Admin Assistant. Members of the public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the Board Meeting Minutes of 05/12/2025, as presented."

Motion: K Murphy **Second:** J McCloud **Approved**

5. REPORTS:

a. Manager's Report:

i. PENNVEST Payment Request Application #3:

Action: "The Board approves submission of the Payment Request #3 to PENNVEST in the amount of \$ \$22,639.36, which reimburses EAWA expenses for engineering, legal, and Phase 1 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** R Sheidy **Approved**

ii. PMRS: Michele and I worked with PMRS staff to look into retirement options (defined contribution and cash balance) for EAWA staff. This would be a comparison to our existing deferred contribution plan. PMRS would provide up to 3 proposals for EAWA review at no cost to the Authority should we want to look at the DB plan.

Action: "The Board approves EAWA staff to work with PMRS staff to gain proposals for retirement options so we can compare with our existing plan."

This has been tabled until further discussion.

iii. Water Extension and Development Agreement for Campus Road Phase 2:

Action: "That the Board approves the Water Extension and Development Agreement for Campus Road Phase 2." Conditional approval to solicitor comments.

Motion: C Brewer **Second:** K Murphy **Approved**

b. Operations Manager's Report: Was presented at the work session meeting.

c. Engineer's Report: Was presented at the work session meeting

d. Financial Reports:

- i. Paid Bills Detail (*Operating Fund*) (05/23/25) distributed with package (\$124,023.25 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (05/23/25) distributed with package (\$187,991.66 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of May YTD, distributed with package. Balance: \$1,000,874.29 Expenditures: \$265,200.13 & Income: \$156,610.09;
- iv. Statement of *Capital* Revenues & Expenditures for period of May YTD, distributed with package. Balance: \$9,528,617.35, Expenditures: \$885,353.36 & Income: \$810,589.03.

Action: "That the Board accepts the May Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** J McCloud **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$55,910.67 (06/09/25), Unpaid *Capital* Fund Bills Detail totaling \$371,608.62 (06/09/25) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$1,762.50 (06/09/25)."

Motion: K Murphy **Second:** R Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: Murphy asked for an update on the Cornwall land sale. Calaman remarked that this will be discussed at the July meeting. Murphy also suggested that retirements be discussed at a separate meeting. Sheidy inquired about what happens with paving the roads after the water main replacements. It was noted that Poplar Street will be paved curb to curb after UGI finishes their work in October. All other areas will have trench repair paving with final approval by the Borough. McCloud asked if a replacement has been found for O'Connell. The answer was no. Brewer commented that he does not think the public is aware of or appreciates all the expenses that go into running the authority.

10. EXECUTIVE SESSION: Solicitor consultation.

11. ADJOURN: 7:36 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy

Second: J McCloud

Approved

Respectfully submitted,

A. Calaman, Authority Manager

Approved at 7/14/2025 Meeting

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

April 23, 2025

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, April 23, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll Call: Debra Dupler, Justin Risser, Roger Snyder, Kenton Sweigart and Jeffrey Hudson were present. Jeffrey McCloud was absent. Staff Members Wade Amick and Marc Hershey were present. Jason Sabol, Saxton & Stump, was also present.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Snyder, seconded by Mr. Hudson. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the March 26, 2025 meeting.
- b) Accept and ratify the financial reports for the period of March 2025, subject to audit.
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-04 in the amount of \$401,854.68.
- d) Public Relations Report.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

- 1) Therapy Dogs and support staff from Keystone Pet Enhanced Therapy Services volunteered 1 hr. to MESA to provide staff support and healing due to the recent passing of MESA provider Anthony Helsel.
- 2) The vending machine is now operational. There is no cost to MESA for maintenance or to supply and stock.
- 3) Glide Scopes have been delivered with the plan to place on the trucks and train staff this week.
- 4) The annual state OSFC grant was recently approved. IV infusion pumps and medications have arrived and will be in place within the next week, once staff training and programming are completed. MESA is one of the first EMS agencies in Lancaster County to have this tool available and another way that MESA remains on the leading edge of pre-hospital care.
- 5) Incoming applications and interviews are on-going for both ALS and BLS vacant openings.

- 6) March year-to-date statistics provided. MESA was dispatched to Mount Joy Borough, Columbia Borough, Rapho Township and West Hempfield Township 309 times, covering 193 of those calls with patient care. This is an average of about 10% of MESA's call volume.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) The FEMA grant payment has been delayed due to the federal freeze. Northwest EMS Federation has paid the invoice for the portable and mobile radios in advance of receiving the grant.
- 2) The PEMA grant payment has been delayed for the IV pumps in the amount of \$15,000. MESA paid the vendor invoice and funds are expected as received in 2 weeks.
- 3) The process has started to explore vendors and options to create an ambulance replacement schedule. Ideally creating a single rig configuration, so rigs are consistent moving forward. Plans are to visit the manufacturer in July, with preparation to present to the Board in early Fall. Manufacturing lead time is approximately 12-14 months.
- 4) Marc Hershey and Wade Amick attended a vendor demonstration on a new vendor that the LCWC 911-center is considering in preparation for a WEBCAD upgrade on March 27, 2025.
- 5) Marc Hershey attended the Ambulance Association of PA annual conference in Hershey. Information was provided on Medicare increases, mutual aid, legislative updates, insurance reimbursements and more.
- 6) HVAC modifications are in process to better regulate the air temperature in the crew room.
- 7) The PSAT conference is scheduled for May 7th in Hershey. Deb Dupler, Jon Yoder, Wade Amick and Marc Hershey will attend and participate in a Q&A session titled "Local Solutions".
- 8) On May 13th at the Marietta Borough meeting; MESA EMS crews, Marietta Police and local bystanders will be presented with a Federation Award for the life-save cardiac arrest of a Marietta resident.

Jason Sabol, Board Solicitor, Saxton & Stump provided a verbal report to the Board.

- 1) The Civil Action Update - Saxton & Stump is drafting and developing a mutual disposition for dismissal.
- 2) Board suggestion to also review with PWW.

No Penn Medicine report was provided

Old Business

Mutual Aid Cover Calls: The Board was provided with an update on the quantity of calls in non-MESA municipalities through March. For the month of March, total dispatches were 618, and MESA responded to 113 or 18% of calls to non-MESA municipalities.

Insurance Billing RFP Update: A total of 10 proposals were submitted. Virtual meetings to assess capabilities and to talk with potential clients are being held from April 21st – May 6th, with the goal to narrow the number to 3-4 finalists.

2025 Billing – Parcels: The 2025 parcel billing and collection process has started well. There has been a low number of phone calls and inquiries. The total received is \$1,223,357. This number equates to approximately 77% of the Diversified Parcel billings for 2025. As a comparison to 2024, MESA collected \$1,224,523 by April 23, 2024.

On a motion by Roger Snyder, seconded by Justin Risser, the Board agreed to mail notices and assess a 10 % late fee beginning May 1, 2025. Current payment is due April 15, 2025. In comparison to 2024, MESA applied late fees on June 18th, when collection was at 82%. Payments can still be made at MESA by check or cash.

2025 Fee Billing – Business FTE Assessment: Businesses with more than 3 employees and \$150,000 or more in payroll, were mailed a self-reporting letter and form on April 8th, with a due date of June 15, 2025. To date, \$20,910 has been collected, while \$93,000 was budgeted for 2025.

New Business:

On a motion made by Justin Risser, seconded by Roger Snyder, the Board approved accepting Paramedic Michelle Shaffer's request to resign from current position of A-Platoon Captain, and promote Brad Farber to the A-Platoon Captain position.

On a motion made by Justin Risser, seconded by Jeffrey Hudson, the Board approved to accept the high bid of \$3,400 from Matthew Harley for the 2003 Cub Cadet UTV.

On a motion made by Justin Risser, seconded by Jeffrey Hudson, the Board approved to accept the high bid of \$1,650 made by Roger Snyder for the 2003 Patriot Trailer, and also authorize Marc Hershey to sign the title. Roger Snyder abstained from the vote.

EMS week is May 18th - May 24th. MESA will provide a Mission BBQ meal and gift card to all crew members as a Thank-You for their hard work and dedication to MESA and our communities.

The Board is scheduled to meet Wednesday, May 28th beginning at 6:00PM.

A motion was made by Roger Snyder, seconded by Jeffrey Hudson to adjourn the meeting at 7:10 PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING MINUTES
GEARS COMMUNITY CENTER
MAY 20, 2025 AT 7:00 PM**

BOARD MEMBERS

IN ATTENDANCE:

Howard Kroesen, Chair, Elizabethtown Borough
Delmar Oberholtzer, Treasurer, Mount Joy Township
Adam Reed, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Lindsay Norris, West Donegal Township
Alan Kaylor, East Donegal Township

BOARD MEMBERS ABSENT: Michael Brubaker, East Donegal Township
Linda Good, East Donegal Township
Alissa Eby, Elizabethtown Borough
Alexander Shubert, Mount Joy Township

VISITORS IN ATTENDANCE: Mike Caulfield, Lobar Associates

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chair Kroesen called the meeting to order at 7:00 pm.

2. PUBLIC COMMENT

No public comment.

3. Board Minutes

Mr. Hynicker moved to approve the April 15, 2025 Board Minutes. Mr. Kaylor was second. Motion unanimously carried. The April 15, 2025 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel reported that our Truist and ENB accounts have a total balance of \$1,393,376 as of 5/15/2025. He also noted that our municipal contributions for the second quarter are reflected under admin revenues for the month of April. Lastly, our Truist checking account shows the partial draw down of funds from DCNR in the amount of \$125,000 which represents 50% of our total grant of \$250,000. These funds will be placed in a separate interest bearing money market account as soon as we can set it up. The interest, if matched by GEARs, can be used to help fund our project.

Ms. Norris moved to approve the April 2025 Financial Report. Mr. Hynicker was second. Motion unanimously carried. The April 2025 Financial Report approved as submitted.

5. COMMITTEE REPORTS

- **Executive Committee:**

Mr. Kaylor moved to approve the April 15, 2025 Executive Committee Minutes. Mr. Musser was second. Motion unanimously carried. The April 15, 2025 Executive Committee Minutes approved as submitted.

- **Finance Committee:**

No Report

- **Personnel Committee:**

No report

- **Program Committee:**

No report

- **Facilities Committee:**

- **Sponsorship Committee:**

No report

6. EXECUTIVE DIRECTOR REPORT

- **Second Floor Renovations:** Mr. Wendel welcomed Mike Caulfield from Lobar Associates and presented the finalized contract for the second floor renovations. The overall cost of the project is \$1,705,901.93. This cost includes the \$80,000 for the design plan that GEARs has already funded.



Mr. Dunn inquired about the discount.

Mr. Caulfield explained that Gordian provided a discount of 0.75% totaling \$12,279.07.

Mr. Hynicker inquired about the flooring on the second floor.

Mr. Caulfield indicated that it will be LVT.

Mr. Reed inquired about having HVAC in each room.

Mr. Caulfield reported that there will be two roof top units to control heat and cooling in all of the rooms similar to what we have on the first floor. Not every room will have a thermostat as originally planned.

Mr. Hynicker asked about the project timeline.

Mr. Caulfield indicated it would take about 16 weeks.

Mr. Reed moved to approve the Gordian contract in the amount of \$1,624,929.93 to renovate the second floor of the GEARs Community Center. Mr. Kaylor was second. Motion unanimously carried.

In preparation for this project, Mr. Wendel recommended that we transfer funds from our Truist money market account that has a current balance of \$104,370 to our ENB money market account that has current balance of \$770,638. This will centralize our banking since contractor payments will need to be processed through the GEARs Reinvestment Fund which is an account at ENB. Furthermore, it will enable us to generate higher interest on these funds. Additionally, it is recommended that the DCNR funds in our Truist checking account be transferred to ENB in a separate money market account we will open. This should be done for the same purpose as the other funds that are recommended for transfer from Truist.

Ms. Norris moved to approve the transfer of \$125,000 from Truist to ENB and open a new money market account for these funds pursuant to DCNR requirements. Mr. Oberholtzer was second. Motion unanimously carried.

Mr. Musser moved to approve the transfer of \$104,370 from Truist to our existing ENB money market account. Mr. Kaylor was second. Motion unanimously carried.

Mr. Wendel recommended that the funds totaling \$25,672 in the Capital Reserve Contribution Account be transferred into the existing ENB money market account so we can generate higher interest while making it accessible for the second floor renovations as these are restricted funds.



Ms. Norris moved to approve the transfer of \$25,672 from the Capital Reserve Contribution Account to the existing ENB money market account. Mr. Oberholtzer was second. Motion unanimously carried.

Mr. Oberholtzer inquired about the reason why we use Truist and ENB for our banking.

Mr. Wendel indicated that ENB was the only financial institution in town that was able to assist GEARs with the PPP loan process. As a result, we were required to open an account with them for these funds to be deposited and used. ENB was tremendously helpful during that difficult time so we decided to continue to use them for our primary banking needs. On the other hand, we only use Truist for our business credit cards and deposits. We need a local bank for drop off deposits. ENB does not have a branch in Elizabethtown.

Mr. Reed commented that these transactions conducted today will close some accounts that are no longer for designated funds and uses.

Ms. Norris asked if ENB would consider increasing our money market interest rate.

Mr. Wendel stated that ENB has been flexible in allowing us to move our money market funds when a higher interest product becomes available.

- **GEARS Agreement:** Mr. Wendel provided the incorporation memorandum prepared by our legal counsel, Jeff Shank. This letter explains the process and purpose behind this move which was explained at our April board meeting and presented to our municipal partners on May 16. This memorandum was provided to our municipal partners to forward to their legislative bodies.

Mr. Kaylor asked if there would be any legal fees.

Mr. Wendel stated that our legal counsel has provided legal services at no cost during the pandemic. After consulting with Jeff Shank, he indicated that there may be some cost involved in this process. We do have over \$14,000 in an account at ENB to cover legal fees.

Mr. Reed moved to approve the incorporation of GEARs upon the approval of all of our municipal partners and our accountant. Ms. Norris was second. Motion unanimously carried.

- **Storage:** Mr. Wendel provided the board with a rendering and a quote for a double wide garage totaling 960 square feet at a cost of \$28,542. Several quotes were sought and this was the least expensive option. The unit will be placed behind the GEARs Community Center. It will be used to store equipment and supplies for recreation programming. We have received approval from DCNR to place it in Poplar Street Park. GEARs needs to have storage on site to meet programming needs and for



convenient access. We are waiting for our permit application from the Borough to be approved. Childcare will store their items in a rented storage unit that will be covered through the STARS program. We believe there may be enough space in the basement to store items for our senior center. The second floor must be cleared out before any work can commence so we are trying to secure permanent space for these items. We have also talked with Bob Enck about potential storage at CPOW of up 600 square feet.

Mr. Dunn inquired about the potential for additional cost if leveling needs to be done to the site.

Mr. Wendel was told by Lapp Structures that the area is fairly flat but it was not discussed any further. It will be addressed with Lapp Structures to determine if any additional cost will be required.

Mr. Oberholtzer asked why Lapp Structures was chosen.

Mr. Wendel reported that quotes were obtained and Lapp Structures had the best product and pricing for our needs. We will need however to install some lighting.

Mr. Oberholtzer suggested asking the electrical contractor that we will be using for the second floor to donate lighting.

Mr. Wendel stated that he will look into when the time comes.

Mr. Oberholtzer moved to approve the purchase of a double wide garage from Lapp Structures in the amount of \$28,542.00. Ms. Hynicker was second. Motion unanimously carried.

Mr. Wendel indicated that a deposit of half of the cost of the structure will be required in the amount of a \$14,271 to place the order. This structure will be paid for through the GEARS Reinvestment Fund. Currently, we have sufficient funds to cover the deposit in this account.

Mr. Oberholtzer moved to approve the deposit for the double wide garage in the amount of \$14,271 to paid through the GEARS Reinvestment Fund. Ms. Musser was second. Motion unanimously carried.

- **GEARS Mission Statement:** Mr. Wendel reported that during the development of the Feasibility Study in 2019, the study group recommended a new mission statement for GEARS. The proposed mission statement was provided to the board for review and consideration. This item was tabled and will be revisited at our next board meeting.

Ms. Norris volunteered to look into this matter to help the Board with this process.



- **Partnership Development:** Mr. Wendel reported that we received our \$10,000 sponsorship fee from Penn Medicine and secured a hockey rink sponsor through Market Street Sports Group totaling over \$10,000 for three years.
- **Recreation:** Mr. Wendel shared programs and events from the past month including our youth swim lessons that attracted 210 participants, and our fitness programs that attracted over 500 participants this spring. Pictures were shared from the Mother/Daughter Craft Night held at the GEARS Community Center that attracted 43 participants. Additionally, several customer testimonials were shared from program participants.
- **Kids Center:** Mr. Wendel reported that enrollment has remained consistent with a total of 142 children in our programs including the following: (26) Bainbridge, (30) East High, (48) Bear Creek, (22) Kindergarten and (20) Preschool. Currently, we have 124 students registered for Summer Camp. We plan to cap it at about 125. Enrollment for the 2025-2026 school year currently stands at 144.
- **Senior Center:** Mr. Wendel reported that there were 21 service days in April. We averaged 40 seniors a day with a total of 215 different seniors served during the month. Our lunch program served 24 seniors daily and we attracted two new seniors during the month. Six of our seniors participated in the senior games while 74 participated in Geri-Fit and Bingocize. Our Center without Walls Program served 36 seniors. The lunch menu and program schedules for May was shared. Our chocolate egg fundraiser which included eggs made by our seniors raised nearly \$1,400. Although DHS Secretary, Robert F. Kennedy Jr.'s visit to our senior center was cancelled, it was a great honor that the State and County chose our center for him to visit.

Ms. Norris commented that Center without Walls program is really growing.

7. BOARD COMMENTS

None reported.

8. EXECUTIVE SESSION

None requested.

9. NEXT MEETING:

The GEARS Board will meet on Tuesday, June 17 at 7 pm at the Elizabethtown Borough Offices.



10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 8:08 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
May 31, 2025

ASSETS	
Current Assets	
Ckg - Truist ...3077	\$ 74,109.70
MM - Truist ...4799	0.00
MM - ENB ...5216	913,137.75
Ckg - ENB ...7986	310,089.10
Clearing - ENB ACH & CC	10,508.09
MMB - ENB #1397995	0.00
Petty Cash	575.00
CRC - ENB #1398007	0.00
Cap Res - BB&T 1390001223085	0.00
MM - ENB DCNR grant ...0410	125,107.57
Grant - ENB #5098077	32,219.92
HRA - ENB #1398016	2,300.42
CARES Grant - ENB ...5460	2,505.00
Bequest - ENB #806751	23,120.90
Legal- ENB #806707	14,445.86
ENB-Maintenance Fund #1282	37,014.04
GEARS Reinvestment-ENB#7170	14,778.38
Clearing	0.00
Prepaid Expenses	0.00
Accounts Receivable	19,430.27
	<hr/>
Total Current Assets	1,579,342.00
Property and Equipment	
Leasehold Improvements/Center	535,401.00
A/D - Lshld Imprv - Center	(433,989.00)
Leasehold Improvements/Rec	98,262.00
A/D - Lshld Improv - Rec	(70,272.00)
Equipment	79,377.00
A/D - Equipment	(68,846.00)
Furniture/Fixtures	53,962.00
A/D - Furniture/Fixtures	(53,962.00)
Leasehold Improve-Poplar	130,714.00
A/D-Leashold Improve Poplar	(46,419.00)
	<hr/>
Total Property and Equipment	224,228.00
	<hr/>
Total Assets	\$ 1,803,570.00
	<hr/> <hr/>

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
May 31, 2025

LIABILITIES AND CAPITAL

Liabilities

Deferred Revenue	\$ 0.00
Accounts Payable	(5,600.57)
Accrued payroll	17,280.70
Civic Plus - Gift Cards	0.00
Civic Plus - Refunds	0.00
Civic Plus - User Credit	0.00
	<hr/>

Total Liabilities **11,680.13**

Capital

Capital Reserve	21,871.66
Grant STARS	10,378.58
Grant Armstrong gym floor	100,000.00
Grant Office of Aging	0.00
GEARS Reinvestment Fund-Disb	(257,301.22)
Grant Nutrition	3,603.17
Grant PA OCD-Workforce	0.00
Grant Continuous Quality	0.00
Grant PA Cares Funding	0.00
Grant DCNR -2nd Fl Renov	125,000.00
General Fund	1,557,947.74
Net Income	230,389.94
	<hr/>

Total Capital **1,791,889.87**

Total Liabilities & Capital **\$ 1,803,570.00**

Greater Elizabethtown Area Recreation & Community Services

Income Statement - Summary

For the Five Months Ending May 31, 2025

	Budget	Month	Year to Date	Variance
Revenues				
Administration	408,205.00	12,620.44	229,140.17	(179,064.83)
Recreation	434,000.00	33,788.05	221,961.01	(212,038.99)
Child Care	1,022,000.00	91,703.25	437,736.91	(584,263.09)
Senior Center	119,900.00	10,649.90	47,340.42	(72,559.58)
Poplar Street Park	42,350.00	0.00	24,875.00	(17,475.00)
Community Center	50,343.00	0.00	55,093.00	4,750.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,076,798.00	148,761.64	1,016,146.51	(1,060,651.49)
Expenses				
Administration	427,740.00	40,334.39	160,975.06	266,764.94
Recreation	441,615.00	40,001.46	159,889.76	281,725.24
Child Care	898,500.00	95,585.84	365,539.64	532,960.36
Senior Center	163,650.00	16,339.84	60,707.86	102,942.14
Poplar Street Park	47,950.00	3,312.83	13,678.28	34,271.72
Community Center	97,343.00	6,468.65	24,965.97	72,377.03
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,076,798.00	202,043.01	785,756.57	1,291,041.43
Net Income	0.00	(53,281.37)	230,389.94	(230,389.94)

Income Summary - By Department

Administration	(19,535.00)	(27,713.95)	68,165.11	(87,700.11)
Recreation	(7,615.00)	(6,213.41)	62,071.25	(69,686.25)
Child Care	123,500.00	(3,882.59)	72,197.27	51,302.73
Senior Center	(43,750.00)	(5,689.94)	(13,367.44)	(30,382.56)
Poplar Street Park	(5,600.00)	(3,312.83)	11,196.72	(16,796.72)
Community Center	(47,000.00)	(6,468.65)	30,127.03	(77,127.03)
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	(53,281.37)	230,389.94	(230,389.94)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Five Months Ending May 31, 2025

		Budget	Month	Year to Date	Variance
Revenues					
Administration					
4000-00	Contribution/Munici	365,705.00	0.00	190,352.52	(175,352.48)
4003-00	Donations	20,000.00	10,000.00	18,264.46	(1,735.54)
4005-00	Brochure Advertisin	7,500.00	0.00	6,275.00	(1,225.00)
4008-00	Interest Income	15,000.00	2,620.44	14,248.19	(751.81)
	Total Administratio	408,205.00	12,620.44	229,140.17	(179,064.83)
Recreation					
4010-01	Registration Fees/Stu	125,000.00	5,585.00	62,095.98	(62,904.02)
4011-01	Registration Fees/Ad	110,000.00	11,193.00	57,593.63	(52,406.37)
4012-01	Summer Playground	34,000.00	6,000.00	22,010.00	(11,990.00)
4013-01	Summer Camp Fees	12,000.00	4,560.00	14,480.00	2,480.00
4014-01	Special Events	25,000.00	645.00	9,719.00	(15,281.00)
4015-01	Donations/Grants	80,000.00	3,480.88	37,307.12	(42,692.88)
4016-01	Bus Trips/Adult	30,000.00	1,617.00	13,852.99	(16,147.01)
4018-01	Credit Card transacti	18,000.00	707.17	4,902.29	(13,097.71)
	Total Recreation	434,000.00	33,788.05	221,961.01	(212,038.99)
Child Care					
4030-02	Summer Camp Fees	220,000.00	60.00	5,710.00	(214,290.00)
4031-02	Before/After School	440,000.00	54,685.04	248,583.80	(191,416.20)
4035-02	Preschool Fees	145,000.00	17,127.10	71,996.06	(73,003.94)
4036-02	Kindergarten Fees	180,000.00	18,210.86	86,406.82	(93,593.18)
4034-02	Fundraising	3,000.00	50.00	4,026.00	1,026.00
4037-02	EASD School Surch	15,000.00	1,570.25	7,193.58	(7,806.42)
4039-02	Activity Fee (Trips/E	19,000.00	0.00	13,820.65	(5,179.35)
	Total Child Care	1,022,000.00	91,703.25	437,736.91	(584,263.09)
Senior Center					
4050-03	Daily Senior Donatio	8,400.00	806.31	2,449.62	(5,950.38)
4051-03	Office of Aging	96,900.00	9,528.97	36,530.66	(60,369.34)
4052-03	Fundraising	12,000.00	218.00	6,208.50	(5,791.50)
4053-03	Donations	2,600.00	96.62	2,151.64	(448.36)
	Total Senior Center	119,900.00	10,649.90	47,340.42	(72,559.58)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Five Months Ending May 31, 2025

		Budget	Month	Year to Date	Variance
Poplar Street Park					
4080-06	Poplar St Park Fees	5,400.00	0.00	675.00	(4,725.00)
4081-06	Utilities Costs Reim	8,000.00	0.00	0.00	(8,000.00)
4083-06	Municipal Contributi	28,950.00	0.00	24,200.00	(4,750.00)
Total Poplar Street		42,350.00	0.00	24,875.00	(17,475.00)
Community Center					
4090-07	Municipal Contributi	50,343.00	0.00	55,093.00	4,750.00
Total Poplar Street		50,343.00	0.00	55,093.00	4,750.00
Fundraisers					
Total Fundraisers		0.00	0.00	0.00	0.00
Total Revenues		2,076,798.00	148,761.64	1,016,146.51	(1,060,651.49)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Five Months Ending May 31, 2025

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	174,940.00	20,229.72	79,012.34	95,927.66
6001-00	FT Admin Assistant	41,100.00	4,742.31	17,345.93	23,754.07
6002-00	Part-Time Facility St	21,600.00	1,905.69	7,769.77	13,830.23
6003-00	Accounting Compen	26,000.00	1,844.50	9,916.92	16,083.08
6005-00	Benefits	39,000.00	2,712.35	14,059.65	24,940.35
6006-00	Payroll Taxes/Admin	20,600.00	2,073.75	8,657.71	11,942.29
6007-00	Insurance	60,000.00	11,670.50	52,124.10	7,875.90
6008-00	Professional Services	11,000.00	900.00	2,050.00	8,950.00
6009-00	Staff Development	15,000.00	535.93	3,097.55	11,902.45
6011-00	Transportation	6,000.00	860.86	1,810.71	4,189.29
6012-00	Postage	10,000.00	365.00	6,867.59	3,132.41
6013-00	Printing	11,500.00	0.00	6,421.48	5,078.52
6015-00	Office Supplies	8,500.00	884.84	3,416.52	5,083.48
6016-00	Maintenance Service	10,000.00	812.51	3,781.79	6,218.21
6017-00	Computer Services/S	10,000.00	1,995.68	3,773.02	6,226.98
6018-00	Dues & Subscription	4,500.00	139.00	1,980.49	2,519.51
6019-00	Credit Card Transact	1,000.00	91.27	429.62	570.38
6021-00	Legal Fees	5,000.00	0.00	264.00	4,736.00
6022-00	Advertising/Marketi	3,000.00	750.00	1,300.80	1,699.20
6023-00	Telephone	10,000.00	998.84	3,915.21	6,084.79
6024-00	Office Equipment Le	10,500.00	1,755.60	4,296.76	6,203.24
6025-00	Office Equip Repairs	6,500.00	1,708.02	2,805.86	3,694.14
6026-00	Licenses & Fees	2,000.00	22.00	368.70	1,631.30
6090-00	Contribution from D	(80,000.00)	(16,663.98)	(74,491.46)	(5,508.54)
Total Administratio		427,740.00	40,334.39	160,975.06	266,764.94
Recreation					
6100-01	Recreation Dir/Prog	113,000.00	13,003.86	47,554.29	65,445.71
6101-01	Benefits	12,000.00	840.56	4,200.22	7,799.78
6102-01	Payroll Taxes/Recrea	20,000.00	1,735.04	6,188.61	13,811.39
6103-01	Summer Playground	43,000.00	(69.90)	86.10	42,913.90
6104-01	Adult Programs	45,000.00	3,286.82	17,453.47	27,546.53
6105-01	Youth Programs	60,000.00	10,192.70	27,020.16	32,979.84
6106-01	Summer Camp Progr	12,000.00	0.00	0.00	12,000.00
6112-01	Adult & Youth: Facil	34,000.00	810.00	5,760.00	28,240.00
6113-01	Bus Trips/Adult	25,000.00	1,361.70	8,561.00	16,439.00
6114-01	Special Events/Adult	20,000.00	1,699.42	5,323.83	14,676.17
6116-01	Contribution to Adm	30,000.00	6,279.18	28,069.25	1,930.75
6117-01	CivicRec Annual Fee	6,615.00	0.00	6,615.01	(0.01)
6118-01	Credit Card Transact	18,000.00	862.08	3,057.82	14,942.18
6119-01	Overtime	3,000.00	0.00	0.00	3,000.00
Total Recreation		441,615.00	40,001.46	159,889.76	281,725.24

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Five Months Ending May 31, 2025

		Budget	Month	Year to Date	Variance
Child Care					
6120-02	Kindergarten Staff	80,000.00	11,723.17	46,741.08	33,258.92
6121-02	Kindergarten Supplie	4,000.00	154.32	296.69	3,703.31
6122-02	Kindergarten Food S	4,000.00	349.44	2,003.74	1,996.26
6124-02	Kindergarten Transp	32,000.00	3,500.00	14,525.00	17,475.00
6125-02	Online Pymt fees/Sof	4,000.00	0.00	0.00	4,000.00
6130-02	Director/Asst Direct	113,000.00	12,985.62	47,489.57	65,510.43
6132-02	Summer Staff Wages	130,000.00	0.00	0.00	130,000.00
6133-02	Before/After School	230,000.00	32,438.92	115,369.55	114,630.45
6134-02	Benefits	48,000.00	3,531.54	18,598.30	29,401.70
6135-02	Payroll Taxes/Child	55,000.00	5,756.76	23,348.43	31,651.57
6136-02	Summer Supplies	4,000.00	2,114.59	2,114.59	1,885.41
6137-02	Summer Food Suppl	5,000.00	0.00	0.00	5,000.00
6138-02	Before/After Supplie	4,000.00	157.91	535.81	3,464.19
6139-02	Before/After Food S	8,000.00	349.45	2,096.91	5,903.09
6140-02	Summer/BA Field Tr	19,000.00	425.00	425.00	18,575.00
6141-02	Education	3,500.00	(81.19)	356.70	3,143.30
6142-02	Fundraising	3,000.00	0.00	2,697.00	303.00
6145-02	School Surcharge	15,000.00	0.00	4,313.41	10,686.59
6146-02	Preschool Staff Wag	80,000.00	10,763.56	34,595.80	45,404.20
6147-02	Preschool Supplies	4,000.00	330.30	628.52	3,371.48
6148-02	Preschool Food Supp	3,000.00	349.43	1,974.01	1,025.99
6149-02	Contribution to Adm	50,000.00	10,384.80	46,422.21	3,577.79
6150-02	Overtime	0.00	352.22	1,007.32	(1,007.32)
Total Child Care		898,500.00	95,585.84	365,539.64	532,960.36
Senior Center					
6150-03	Director Compensat	82,000.00	9,533.70	34,825.91	47,174.09
6151-03	Part-Time Personnel	26,000.00	2,673.60	8,525.55	17,474.45
6152-03	Benefits	8,500.00	1,030.20	5,450.43	3,049.57
6153-03	Payroll Taxes/Senior	8,300.00	998.42	3,902.44	4,397.56
6154-03	Program Supplies	23,250.00	2,010.84	4,958.56	18,291.44
6155-03	Entertainment	5,800.00	3.79	3.79	5,796.21
6156-03	Fundraising Supplies	5,800.00	89.29	3,041.18	2,758.82
6157-03	Bus Trips	1,000.00	0.00	0.00	1,000.00
6158-03	Overtime	3,000.00	0.00	0.00	3,000.00
Total Senior Center		163,650.00	16,339.84	60,707.86	102,942.14

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Five Months Ending May 31, 2025

	Budget	Month	Year to Date	Variance
Poplar Street Park				
6180-06 Utilities	12,000.00	717.39	1,885.10	10,114.90
6181-06 Maintenance	28,950.00	2,595.44	11,621.12	17,328.88
6182-06 Improvements	7,000.00	0.00	172.06	6,827.94
Total Poplar Street	47,950.00	3,312.83	13,678.28	34,271.72
Community Center				
6210-07 Comm Center - Utilit	42,000.00	3,647.60	15,771.07	26,228.93
6211-07 Comm Center - Main	50,343.00	1,960.75	7,349.46	42,993.54
6212-07 Comm Center - Impr	5,000.00	860.30	1,845.44	3,154.56
Total Community C	97,343.00	6,468.65	24,965.97	72,377.03
Fundraisers				
Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements				
Total Capital Impr	0.00	0.00	0.00	0.00
Total Expenses	2,076,798.00	202,043.01	785,756.57	1,291,041.43
Net Income	0.00	(53,281.37)	230,389.94	(230,389.94)



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING MINUTES
ELIZABETHTOWN BOROUGH OFFICES
JUNE 17, 2025 AT 7:00 PM**

**BOARD MEMBERS
IN ATTENDANCE:**

Howard Kroesen, Chair, Elizabethtown Borough
Delmar Oberholtzer, Treasurer, Mount Joy Township
Adam Reed, Mount Joy Township
Alexander Shubert, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Alissa Eby, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Linda Good, East Donegal Township

BOARD MEMBERS ABSENT: Michael Brubaker, East Donegal Township
Alan Kaylor, East Donegal Township
Lindsay Norris, West Donegal Township

VISITORS IN ATTENDANCE: None.

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chair Kroesen called the meeting to order at 7:00 pm.

2. PUBLIC COMMENT

No public comment.

3. Board Minutes

Mr. Hynicker moved to approve the May 20, 2025 Board Minutes. Mr. Oberholtzer was second. Motion unanimously carried. The May 20, 2025 Board Minutes approved as submitted.

4. FINANCIAL REPORT

Mr. Wendel reported that our Truist and ENB accounts have a total balance of \$1,238,715 as of 6/12/2025. He also noted that our revenues increased by nearly 4% in comparison to the same time last year. This is due to increased programs, and participation along with an increase in partnership



development revenue. Expenditures increased but by less than 1% compared to May of 2024. Overall, we are doing well.

Mr. Shubert moved to approve the May 2025 Financial Report. Ms. Good was second. Motion unanimously carried. The May 2025 Financial Report approved as submitted.

Mr. Wendel reported that work has begun on our 2026 Maintenance Budget. A draft budget will be prepared to present at our July Board Meeting and to the EACSA. The Facilities Committee did not believe it was necessary to meet to discuss it since it will be presented to the Board on 7/15/2025.

Mr. Oberholtzer asked about the 18.31% contribution rate and whether that is the current rate the participating municipalities pay.

Mr. Wendel reported that the 18.31% represents the contribution rate for 2025 totaling \$365,705 of our \$1,997,505 operating budget. This is the total amount contributed by our four municipal partners. The threshold that we cannot exceed is 20% of our overall budget pursuant to the GEARS Agreement.

5. COMMITTEE REPORTS

- **Executive Committee:**
No report.
- **Finance Committee:**
No Report.
- **Personnel Committee:**
No report.
- **Program Committee:**
No report.
- **Facilities Committee:**
No report.
- **Sponsorship Committee:**
No report.

6. EXECUTIVE DIRECTOR REPORT

- **Second Floor Renovations:** Mr. Wendel provided the final invoice for payment for the design plan for the second floor renovations in the amount of \$14,972.



Ms. Eby moved to approve the invoice from Lobar Associates in the amount of \$14,972 for the second floor design plan. Mr. Reed was second. Motion unanimously carried.

Mr. Wendel advised the Board that the GEARS Reinvestment Fund has a current balance of \$14,778.38. As a result, we need to transfer \$193.62 into the fund to cover the final payment for the design plan.

Mr. Reed moved to approve the transfer of \$193.62 into the GEARS Reinvestment Fund to cover the remaining balance in the fund for the second floor design plan. Mr. Oberholtzer was second. Motion unanimously carried.

Mr. Wendel provided the Board with a copy of the executed contract with Lobar Associates for the second floor renovations. He reported that he communicated with Lobar Associates about the possibility of starting the second floor renovations the week of 1/5/2026. It was discussed that the water line work can be done during the winter months so it will have less of an impact on parking when facility use is down, specifically with EBC use of the fields. However, the paving of the excavated areas may be stone covered until the asphalt plants reopen. This will not create any inconvenience as this work, once the plants reopen, can be completed in a day. Additionally, prolonging the start of the project will enable GEARS to maximize favorable interests over the next six months which will help generate revenue that can be used for other unbudgeted project items.

Ms. Oberholtzer moved to approve the start date of the Community Center renovation project for the week of 1/5/2026. Mr. Hynicker was second. Motion unanimously carried.

- **GEARS Agreement:** Mr. Wendel reported that all of our municipal partners except Elizabethtown Borough have expressed no issues with GEARS becoming incorporated. Borough Council meets on 6/19/2025 to discuss. The draft bylaws and GEARS Funding Agreement were provided to the board to review. Our attorney, Jeff Shank will file articles of incorporation once we receive a favorable response from all involved.
- **Storage Unit:** Mr. Wendel reported that Site Prep will be on site on 6/20/2025 to determine how much leveling may need to be done where the stone foundation will be placed for the storage shed. An additional cost may be incurred depending on how much leveling needs to be done. The increase will be based on the site work cost which is \$5,975. The increase could be anywhere from 20% to 40% of the site work cost depending on the amount of leveling that needs to be done.
- **GEARS Mission Statement:** Mr. Wendel shared some examples of mission statements for the Board to consider. This matter will be revisited at our July meeting. We would like to incorporate our new mission statement into the GEARS Funding Agreement before it is finalized.



Ms. Eby shared some ideas with the Board to consider.

Mr. Kroesen requested that Ms. Eby email her draft mission statement to the Board and copy Mr. Wendel.

- **Recreation:** Mr. Wendel shared programs and events from the past month including our enrollment figures for our various camps such as volleyball, track and field, tennis and basketball to name a few. Currently, we have nearly 200 participants in these programs. Additionally, we have nearly 300 participants at our four summer playground sites. Registration is ongoing so these numbers will increase through the summer. Men's softball is back this summer with seven teams and 139 players. Pictures were shared from some of our recent programs and events.
- **Kids Center:** Mr. Wendel reported that enrollment remained consistent through the year for B/A, preschool, and kindergarten. We finished the year with a total of 142 children enrolled in our programs. Currently, we have 123 students registered for Summer Camp. Enrollment continues for the 2025-2026 school year.
- **Senior Center:** Mr. Wendel reported that there were 21 service days during the month of May. We averaged 33 seniors a day with a total of 110 different seniors served during the month. Our lunch program served 28 seniors daily and we attracted 11 new seniors during the month. 33 participated in Geri-Fit and Bingocize. Our Center without Walls Program served 27 seniors. The lunch menu and program schedules for June was shared. Upcoming events and themed weeks include Camping Week, Cruise Week and our Senior Business Expo on 6/24/2025.

7. BOARD COMMENTS

None reported.

8. EXECUTIVE SESSION

None requested.

9. NEXT MEETING:

The GEARS Board will meet on Tuesday, July 15 at 7 pm at the Mt. Joy Township Offices.

10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 7:44 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
June 30, 2025

ASSETS		
Current Assets		
Ckg - Truist ...3077	\$	66,915.06
MM - Truist ...4799		0.00
MM - ENB ...5216		919,126.62
Ckg - ENB ...7986		270,267.33
Clearing - ENB ACH & CC		8,559.24
MMB - ENB #1397995		0.00
Petty Cash		575.00
CRC - ENB #1398007		0.00
Cap Res - BB&T 1390001223085		0.00
MM - ENB DCNR grant ...0410		125,466.44
Grant - ENB #5098077		29,623.13
HRA - ENB #1398016		2,300.42
CARES Grant - ENB ...5460		2,505.00
Bequest - ENB #806751		23,120.90
Legal- ENB #806707		14,445.86
ENB-Maintenance Fund #1282		34,646.23
GEARS Reinvestment-ENB#7170		0.00
Clearing		0.00
Prepaid Expenses		0.00
Accounts Receivable		(6,028.11)
		<hr/>
Total Current Assets		1,491,523.12
 Property and Equipment		
Leasehold Improvements/Center		535,401.00
A/D - Lshld Imprv - Center		(433,989.00)
Leasehold Improvements/Rec		98,262.00
A/D - Lshld Improv - Rec		(70,272.00)
Equipment		79,377.00
A/D - Equipment		(68,846.00)
Furniture/Fixtures		53,962.00
A/D - Furniture/Fixtures		(53,962.00)
Leasehold Improve-Poplar		130,714.00
A/D-Leashold Improve Poplar		(46,419.00)
		<hr/>
Total Property and Equipment		224,228.00
		<hr/>
Total Assets	\$	1,715,751.12
		<hr/> <hr/>

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
June 30, 2025

LIABILITIES AND CAPITAL

Liabilities

Deferred Revenue	\$ 0.00
Accounts Payable	(3,269.27)
Accrued payroll	17,280.70
Civic Plus - Gift Cards	50.00
Civic Plus - Refunds	0.00
Civic Plus - User Credit	0.00
	<hr/>

Total Liabilities	14,061.43
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Capital

Capital Reserve	21,871.66
Grant STARS	7,797.87
Grant Armstrong gym floor	100,000.00
Grant Office of Aging	0.00
GEARS Reinvestment Fund-Disb	(286,544.22)
Grant Nutrition	3,445.91
Grant PA OCD-Workforce	0.00
Grant Continuous Quality	0.00
Grant PA Cares Funding	0.00
Grant DCNR -2nd Fl Renov	125,000.00
General Fund	1,557,947.74
Net Income	172,170.73
	<hr/>

Total Capital	1,701,689.69
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Total Liabilities & Capital	\$ 1,715,751.12
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Greater Elizabethtown Area Recreation & Community Services

Income Statement - Summary

For the Six Months Ending June 30, 2025

	Budget	Month	Year to Date	Variance
Revenues				
Administration	408,205.00	6,405.80	235,545.97	(172,659.03)
Recreation	434,000.00	14,870.38	236,831.39	(197,168.61)
Child Care	1,022,000.00	79,535.86	517,272.77	(504,727.23)
Senior Center	119,900.00	10,453.72	57,794.14	(62,105.86)
Poplar Street Park	42,350.00	805.41	25,680.41	(16,669.59)
Community Center	50,343.00	0.00	55,093.00	4,750.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,076,798.00	112,071.17	1,128,217.68	(948,580.32)
Expenses				
Administration	427,740.00	25,275.09	186,250.15	241,489.85
Recreation	441,615.00	42,275.55	202,165.31	239,449.69
Child Care	898,500.00	84,447.75	449,987.39	448,512.61
Senior Center	163,650.00	12,395.47	73,103.33	90,546.67
Poplar Street Park	47,950.00	1,268.89	14,947.17	33,002.83
Community Center	97,343.00	4,627.63	29,593.60	67,749.40
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,076,798.00	170,290.38	956,046.95	1,120,751.05
Net Income	0.00	(58,219.21)	172,170.73	(172,170.73)

Income Summary - By Department

Administration	(19,535.00)	(18,869.29)	49,295.82	(68,830.82)
Recreation	(7,615.00)	(27,405.17)	34,666.08	(42,281.08)
Child Care	123,500.00	(4,911.89)	67,285.38	56,214.62
Senior Center	(43,750.00)	(1,941.75)	(15,309.19)	(28,440.81)
Poplar Street Park	(5,600.00)	(463.48)	10,733.24	(16,333.24)
Community Center	(47,000.00)	(4,627.63)	25,499.40	(72,499.40)
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	(58,219.21)	172,170.73	(172,170.73)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Six Months Ending June 30, 2025

		Budget	Month	Year to Date	Variance
Revenues					
Administration					
4000-00	Contribution/Municipal	365,705.00	0.00	190,352.52	(175,352.48)
4003-00	Donations	20,000.00	3,360.86	21,625.32	1,625.32
4005-00	Brochure Advertising	7,500.00	0.00	6,275.00	(1,225.00)
4008-00	Interest Income	15,000.00	3,044.94	17,293.13	2,293.13
	Total Administration	408,205.00	6,405.80	235,545.97	(172,659.03)
Recreation					
4010-01	Registration Fees/Student	125,000.00	1,767.00	63,862.98	(61,137.02)
4011-01	Registration Fees/Adult	110,000.00	4,525.00	62,118.63	(47,881.37)
4012-01	Summer Playground	34,000.00	3,140.00	25,150.00	(8,850.00)
4013-01	Summer Camp Fees	12,000.00	2,639.00	17,119.00	5,119.00
4014-01	Special Events	25,000.00	140.00	9,859.00	(15,141.00)
4015-01	Donations/Grants	80,000.00	520.00	37,827.12	(42,172.88)
4016-01	Bus Trips/Adult	30,000.00	1,780.00	15,632.99	(14,367.01)
4018-01	Credit Card transactions	18,000.00	359.38	5,261.67	(12,738.33)
	Total Recreation	434,000.00	14,870.38	236,831.39	(197,168.61)
Child Care					
4030-02	Summer Camp Fees	220,000.00	52,199.00	57,909.00	(162,091.00)
4031-02	Before/After School	440,000.00	13,973.59	262,557.39	(177,442.61)
4035-02	Preschool Fees	145,000.00	5,357.32	77,353.38	(67,646.62)
4036-02	Kindergarten Fees	180,000.00	6,890.35	93,297.17	(86,702.83)
4034-02	Fundraising	3,000.00	0.00	4,026.00	1,026.00
4037-02	EASD School Surcharge	15,000.00	1,115.60	8,309.18	(6,690.82)
4039-02	Activity Fee (Trips/Events)	19,000.00	0.00	13,820.65	(5,179.35)
	Total Child Care	1,022,000.00	79,535.86	517,272.77	(504,727.23)
Senior Center					
4050-03	Daily Senior Donations	8,400.00	538.00	2,987.62	(5,412.38)
4051-03	Office of Aging	96,900.00	9,666.72	46,197.38	(50,702.62)
4052-03	Fundraising	12,000.00	132.00	6,340.50	(5,659.50)
4053-03	Donations	2,600.00	117.00	2,268.64	(331.36)
	Total Senior Center	119,900.00	10,453.72	57,794.14	(62,105.86)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Six Months Ending June 30, 2025

		Budget	Month	Year to Date	Variance
Poplar Street Park					
4080-06	Poplar St Park Fees	5,400.00	0.00	675.00	(4,725.00)
4081-06	Utilities Costs Reim	8,000.00	805.41	805.41	(7,194.59)
4083-06	Municipal Contributi	28,950.00	0.00	24,200.00	(4,750.00)
	Total Poplar Street	42,350.00	805.41	25,680.41	(16,669.59)
Community Center					
4090-07	Municipal Contributi	50,343.00	0.00	55,093.00	4,750.00
	Total Poplar Street	50,343.00	0.00	55,093.00	4,750.00
Fundraisers					
	Total Fundraisers	0.00	0.00	0.00	0.00
	Total Revenues	2,076,798.00	112,071.17	1,128,217.68	(948,580.32)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Six Months Ending June 30, 2025

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	174,940.00	13,486.48	92,498.82	82,441.18
6001-00	FT Admin Assistant	41,100.00	3,161.54	20,507.47	20,592.53
6002-00	Part-Time Facility St	21,600.00	1,214.25	8,984.02	12,615.98
6003-00	Accounting Compen	26,000.00	2,070.00	11,986.92	14,013.08
6005-00	Benefits	39,000.00	3,171.51	17,231.16	21,768.84
6006-00	Payroll Taxes/Admin	20,600.00	1,376.88	10,034.59	10,565.41
6007-00	Insurance	60,000.00	2,167.00	54,291.10	5,708.90
6008-00	Professional Services	11,000.00	525.00	2,575.00	8,425.00
6009-00	Staff Development	15,000.00	569.66	3,667.21	11,332.79
6011-00	Transportation	6,000.00	230.16	2,040.87	3,959.13
6012-00	Postage	10,000.00	0.00	6,867.59	3,132.41
6013-00	Printing	11,500.00	0.00	6,421.48	5,078.52
6015-00	Office Supplies	8,500.00	472.11	3,888.63	4,611.37
6016-00	Maintenance Service	10,000.00	753.06	4,534.85	5,465.15
6017-00	Computer Services/S	10,000.00	272.15	4,045.17	5,954.83
6018-00	Dues & Subscription	4,500.00	469.68	2,450.17	2,049.83
6019-00	Credit Card Transact	1,000.00	91.15	520.77	479.23
6021-00	Legal Fees	5,000.00	0.00	264.00	4,736.00
6022-00	Advertising/Marketi	3,000.00	40.00	1,340.80	1,659.20
6023-00	Telephone	10,000.00	938.84	4,854.05	5,145.95
6024-00	Office Equipment Le	10,500.00	0.00	4,296.76	6,203.24
6025-00	Office Equip Repairs	6,500.00	0.00	2,805.86	3,694.14
6026-00	Licenses & Fees	2,000.00	233.90	602.60	1,397.40
6090-00	Contribution from D	(80,000.00)	(5,968.28)	(80,459.74)	459.74
Total Administratio		427,740.00	25,275.09	186,250.15	241,489.85
Recreation					
6100-01	Recreation Dir/Prog	113,000.00	8,669.24	56,223.53	56,776.47
6101-01	Benefits	12,000.00	931.80	5,132.02	6,867.98
6102-01	Payroll Taxes/Recrea	20,000.00	2,450.22	8,638.83	11,361.17
6103-01	Summer Playground	43,000.00	7,827.15	7,913.25	35,086.75
6104-01	Adult Programs	45,000.00	6,530.40	23,983.87	21,016.13
6105-01	Youth Programs	60,000.00	1,120.93	28,141.09	31,858.91
6106-01	Summer Camp Progr	12,000.00	6,066.25	6,066.25	5,933.75
6112-01	Adult & Youth: Facil	34,000.00	3,750.00	9,510.00	24,490.00
6113-01	Bus Trips/Adult	25,000.00	1,746.00	10,307.00	14,693.00
6114-01	Special Events/Adult	20,000.00	230.85	5,554.68	14,445.32
6116-01	Contribution to Adm	30,000.00	2,248.92	30,318.17	(318.17)
6117-01	CivicRec Annual Fee	6,615.00	0.00	6,615.01	(0.01)
6118-01	Credit Card Transact	18,000.00	703.79	3,761.61	14,238.39
6119-01	Overtime	3,000.00	0.00	0.00	3,000.00
Total Recreation		441,615.00	42,275.55	202,165.31	239,449.69

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Six Months Ending June 30, 2025

		Budget	Month	Year to Date	Variance
Child Care					
6120-02	Kindergarten Staff	80,000.00	7,327.70	54,068.78	25,931.22
6121-02	Kindergarten Supplie	4,000.00	20.98	317.67	3,682.33
6122-02	Kindergarten Food S	4,000.00	77.58	2,081.32	1,918.68
6124-02	Kindergarten Transp	32,000.00	4,900.00	19,425.00	12,575.00
6125-02	Online Pymt fees/Sof	4,000.00	0.00	0.00	4,000.00
6130-02	Director/Asst Direct	113,000.00	8,657.08	56,146.65	56,853.35
6132-02	Summer Staff Wages	130,000.00	25,780.03	25,780.03	104,219.97
6133-02	Before/After School	230,000.00	11,357.61	126,727.16	103,272.84
6134-02	Benefits	48,000.00	4,250.92	22,849.22	25,150.78
6135-02	Payroll Taxes/Child	55,000.00	4,706.43	28,054.86	26,945.14
6136-02	Summer Supplies	4,000.00	45.99	2,160.58	1,839.42
6137-02	Summer Food Suppl	5,000.00	2,081.19	2,081.19	2,918.81
6138-02	Before/After Supplie	4,000.00	149.88	685.69	3,314.31
6139-02	Before/After Food S	8,000.00	77.59	2,174.50	5,825.50
6140-02	Summer/BA Field Tr	19,000.00	3,114.99	3,539.99	15,460.01
6141-02	Education	3,500.00	652.30	1,009.00	2,491.00
6142-02	Fundraising	3,000.00	0.00	2,697.00	303.00
6145-02	School Surcharge	15,000.00	3,995.77	8,309.18	6,690.82
6146-02	Preschool Staff Wag	80,000.00	3,255.01	37,850.81	42,149.19
6147-02	Preschool Supplies	4,000.00	78.46	706.98	3,293.02
6148-02	Preschool Food Supp	3,000.00	103.56	2,077.57	922.43
6149-02	Contribution to Adm	50,000.00	3,719.36	50,141.57	(141.57)
6150-02	Overtime	0.00	95.32	1,102.64	(1,102.64)
Total Child Care		898,500.00	84,447.75	449,987.39	448,512.61
Senior Center					
6150-03	Director Compensat	82,000.00	6,355.80	41,181.71	40,818.29
6151-03	Part-Time Personnel	26,000.00	1,520.61	10,046.16	15,953.84
6152-03	Benefits	8,500.00	1,232.89	6,683.32	1,816.68
6153-03	Payroll Taxes/Senior	8,300.00	631.53	4,533.97	3,766.03
6154-03	Program Supplies	23,250.00	2,644.58	7,603.14	15,646.86
6155-03	Entertainment	5,800.00	3.79	7.58	5,792.42
6156-03	Fundraising Supplies	5,800.00	6.27	3,047.45	2,752.55
6157-03	Bus Trips	1,000.00	0.00	0.00	1,000.00
6158-03	Overtime	3,000.00	0.00	0.00	3,000.00
Total Senior Center		163,650.00	12,395.47	73,103.33	90,546.67

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Six Months Ending June 30, 2025

		Budget	Month	Year to Date	Variance
Poplar Street Park					
6180-06	Utilities	12,000.00	653.69	2,538.79	9,461.21
6181-06	Maintenance	28,950.00	615.20	12,236.32	16,713.68
6182-06	Improvements	7,000.00	0.00	172.06	6,827.94
	Total Poplar Street	47,950.00	1,268.89	14,947.17	33,002.83
Community Center					
6210-07	Comm Center - Utilit	42,000.00	2,775.27	18,546.34	23,453.66
6211-07	Comm Center - Main	50,343.00	1,852.36	9,201.82	41,141.18
6212-07	Comm Center - Impr	5,000.00	0.00	1,845.44	3,154.56
	Total Community C	97,343.00	4,627.63	29,593.60	67,749.40
Fundraisers					
	Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements					
	Total Capital Impr	0.00	0.00	0.00	0.00
	Total Expenses	2,076,798.00	170,290.38	956,046.95	1,120,751.05
	Net Income	0.00	(58,219.21)	172,170.73	(172,170.73)



District	Alarm Date	Addresses Combined More	Incident Type
Conewago Township			
	6/4/2025 1:29:36 PM	SHELLY LN	Passenger vehicle fire
	6/7/2025 8:42:05 PM	COLEBROOK RD	Motor vehicle accident with injuries
	6/19/2025 4:33:37 PM	900 BELLAIRE RD	Motor vehicle accident with injuries
	6/20/2025 3:39:28 AM	4295 COLEBROOK RD	Dispatched & canceled en route
Conoy Township			
	6/12/2025 7:13:25 AM	TURNPIKE RD & GOVERNOR STABLE RD	Power line down
	6/12/2025 10:46:54 AM	ROUTE 441	Road freight or transport vehicle fire
	6/15/2025 1:53:17 AM	1897 RIVER RD	Alarm system sounded due to malfunction
	6/18/2025 10:34:38 AM	219 FALMOUTH RD	Alarm system sounded due to malfunction
	6/26/2025 3:44:50 PM	213 N FRONT ST	Dispatched & canceled en route
	6/27/2025 3:49:10 PM	111 Collins RD	Dispatched & canceled en route
Elizabethtown Borough			
	6/2/2025 1:09:37 AM	740 MOUNT GRETN RD	CO detector activation due to malfunction
	6/5/2025 10:24:27 AM	815 S MARKET ST	Dispatched & canceled en route
	6/6/2025 6:16:07 AM	400 E COLLEGE AVE	Building fire
	6/6/2025 7:13:32 AM	27 W WILLOW ST	Carbon monoxide detector activation, no CO
	6/6/2025 6:48:29 PM	720 S MARKET ST	Motor vehicle accident with no injuries.
	6/7/2025 10:46:42 AM	171 N MOUNT JOY ST	Good intent call, other
	6/7/2025 2:03:28 PM	800 S MARKET ST	Motor vehicle accident with no injuries.
	6/8/2025 2:43:39 PM	27 W WILLOW ST	Carbon monoxide detector activation, no CO
	6/13/2025 3:21:54 PM	41 S POPLAR ST	Uncon. AED
	6/14/2025 10:52:25 PM	156 E HUMMELSTOWN ST	Alarm system sounded due to malfunction

	6/17/2025 5:31:53 PM	154 N POPLAR ST	Smoke detector activation due to malfunction
	6/17/2025 6:11:16 PM	41 S POPLAR ST	Removal of victim(s) from stalled elevator
	6/18/2025 1:39:55 PM	28 S POPLAR ST	Smoke detector activation due to malfunction
	6/20/2025 3:33:35 PM	40 S MOUNT JOY ST	Building fire
	6/22/2025 6:01:30 PM	23 S MARKET ST	Good intent call, other
	6/26/2025 5:47:51 AM	55 SYCAMORE DR	Dispatched & canceled en route
	6/27/2025 8:02:34 AM	125 E CEDAR ST	System malfunction, other
	6/28/2025 3:34:24 PM	105 E WASHINGTON ST	Detector activation, no fire - unintentional
	6/28/2025 10:23:09 PM	155 E PARK ST	Public service assistance, other
	6/28/2025 11:37:57 PM	104 E WASHINGTON ST	CO detector activation due to malfunction
	6/30/2025 8:47:00 AM	105 E WASHINGTON ST	Gas leak (natural gas or LPG)
	6/30/2025 9:06:11 PM	528 E PARK ST	Power line down
Londonderry Township			
	6/6/2025 5:59:27 PM	E HARRISBURG PIKE	Dispatched & canceled en route
	6/6/2025 7:04:11 PM	E HARRISBURG PIKE	Fire Police
	6/25/2025 10:45:46 AM	2655 Foxianna RD	Special type of incident, other
Marietta Borough			
	6/19/2025 1:33:10 PM	376 E HAZEL AVE	Building fire
Middletown Borough			
	6/16/2025 2:54:07 AM	234 N UNION ST	Smoke scare, odor of smoke
	6/20/2025 9:59:17 AM	320 CARAVAN CT	Gas leak (natural gas or LPG)
	6/25/2025 11:19:22 AM	115 FRANK S BROWN BLVD	Dispatched & canceled en route
Mount Joy Borough			
	6/25/2025 1:27:05 AM	100 S JACOB ST	Dispatched & canceled en route
Mount Joy Township			
	6/1/2025 9:06:21 AM	ROUTE 743	Motor vehicle accident with injuries
	6/2/2025 9:24:24 AM	426 MILTON GROVE RD N	Authorized controlled burning
	6/3/2025 3:54:23 PM	RIDGE RD	Dispatched & canceled en route

	6/5/2025 10:32:40 AM	ROUTE 743	Motor vehicle accident with injuries
	6/6/2025 2:49:45 PM	ROUTE 743 & BEVERLY RD	Motor vehicle accident with injuries
	6/7/2025 8:15:07 AM	2474 MOUNT GRETN RD	Authorized controlled burning
	6/10/2025 7:44:18 PM	349 RADIO RD	Building fire
	6/11/2025 1:03:52 PM	1455 N MARKET ST	Alarm system activation, no fire - unintentional
	6/13/2025 8:09:25 AM	355 HERSHEY RD	Authorized controlled burning
	6/23/2025 4:54:32 PM	1470 RIDGE RD	False alarm or false call, other
	6/26/2025 5:04:50 PM	231 PROSPECT RD	Heat detector activation due to malfunction
	6/27/2025 6:00:48 PM	403 TRAIL RD N	Alarm system activation, no fire - unintentional
Rapho Township			
	6/5/2025 5:18:31 PM	457 COLD SPRING RD	Building fire
Royalton Borough			
	6/15/2025 8:21:14 AM	402 BIRD ST	Dispatched & canceled en route
South Londonderry Township			
	6/18/2025 7:25:15 PM	213 WOODLAWN AVE	Dispatched & canceled en route
	6/28/2025 1:04:22 AM	100 N LARKSPUR DR	Dispatched & canceled en route
West Donegal Township			
	6/1/2025 2:19:45 AM	29 NEWVILLE RD	Medical assist, assist EMS crew
	6/2/2025 11:13:16 AM	22 BLACK HAWK LN	Alarm system sounded due to malfunction
	6/2/2025 12:47:53 PM	71 SASSAFRAS LN	Uncon. AED
	6/3/2025 6:28:06 AM	1244 BAINBRIDGE RD	Dispatched & canceled en route
	6/4/2025 6:49:58 PM	748 AMOSITE RD	Gas leak (natural gas or LPG)
	6/5/2025 3:21:57 PM	5872 BOSSLER RD	Motor vehicle accident with no injuries.
	6/18/2025 12:55:03 PM	1473 ZEAGER RD	Alarm system activation, no fire - unintentional
	6/19/2025 9:46:51 AM	1125 TURNPIKE RD	Medical assist, assist EMS crew
	6/19/2025 12:27:01 PM	30 DISTRIBUTION DR	Defective elevator, no occupants
	6/21/2025 12:47:57 AM	159 PATTON DR	Dispatched & canceled en route

	6/23/2025 9:03:12 PM	113 ROOSEVELT DR	Dispatched & canceled en route
	6/24/2025 9:41:57 AM	79 INDUSTRIAL RD	Good intent call, other
	6/26/2025 7:33:27 PM	116 ROOSEVELT DR	Alarm system activation, no fire - unintentional
	6/29/2025 7:26:22 PM	1852 TURNPIKE RD	Outside rubbish fire, other
Wrightsville Borough			
	6/26/2025 2:08:25 AM	125 S SECOND ST	Dispatched & canceled en route



Incident Type Details	2025-01-01	2025-02-01	2025-03-01	2025-04-01	2025-05-01	2025-06-01	Total
111 - Building fire	3	2	6	1	3	5	20
113 - Cooking fire, confined to container	0	1	0	0	0	0	1
114 - Chimney or flue fire, confined to chimney or flue	0	0	0	1	0	0	1
116 - Fuel burner/boiler malfunction, fire confined	1	0	0	0	0	0	1
118 - Trash or rubbish fire, contained	0	0	1	0	0	0	1
120 - Fire in mobile prop. used as a fixed struc., other	0	0	1	0	0	0	1
131 - Passenger vehicle fire	0	0	0	0	0	1	1
132 - Road freight or transport vehicle fire	0	0	0	1	0	1	2
135 - Aircraft fire	0	0	1	0	0	0	1
142 - Brush or brush-and-grass mixture fire	0	1	4	0	0	0	5
150 - Outside rubbish fire, other	0	0	0	0	0	1	1
151 - Outside rubbish, trash or waste fire	0	1	0	0	0	0	1
161 - Outside storage fire	1	0	0	0	0	0	1
300 - Rescue, EMS incident, other	0	0	0	1	0	0	1
311 - Medical assist, assist EMS crew	2	4	0	0	3	2	11
3211 - Uncon. AED	2	1	1	1	0	2	7
322 - Motor vehicle accident with injuries	5	5	3	2	3	5	23
323 - Motor vehicle/pedestrian accident (MV Ped)	0	0	0	0	1	0	1
324 - Motor vehicle accident with no injuries.	1	4	1	1	3	3	13
352 - Extrication of victim(s) from vehicle	0	0	0	2	1	0	3
353 - Removal of victim(s) from stalled elevator	1	0	1	0	0	1	3
400 - Hazardous condition, other	1	0	0	0	0	0	1
411 - Gasoline or other flammable liquid spill	0	0	1	0	0	0	1
412 - Gas leak (natural gas or LPG)	3	2	3	1	0	3	12
413 - Oil or other combustible liquid spill	0	0	1	0	0	0	1
422 - Chemical spill or leak	0	0	0	0	1	0	1
424 - Carbon monoxide incident	1	0	1	0	1	0	3
440 - Electrical wiring/equipment problem, other	1	0	0	0	2	0	3
444 - Power line down	2	0	0	0	1	2	5
463 - Vehicle accident, general cleanup	0	1	0	0	0	0	1
500 - Service Call, other	0	0	1	0	0	0	1
520 - Water problem, other	0	0	0	1	0	0	1
522 - Water or steam leak	0	1	0	0	0	0	1
550 - Public service assistance, other	0	0	0	0	2	1	3
5501 - Chiefs Investigation	1	2	0	2	0	0	5
5503 - Fire Police	1	0	0	2	5	1	9
551 - Assist police or other governmental agency	0	2	2	1	0	0	5
555 - Defective elevator, no occupants	0	0	0	0	0	1	1

571 - Cover assignment, standby, moveup	0	2	1	0	0	0	3
600 - Good intent call, other	3	1	4	4	1	3	16
611 - Dispatched & canceled en route	12	15	23	15	15	16	96
6112 - Failed to Respond - Fire Police	0	6	0	0	0	0	6
631 - Authorized controlled burning	0	0	1	1	8	3	13
651 - Smoke scare, odor of smoke	3	1	1	0	1	1	7
652 - Steam, vapor, fog or dust thought to be smoke	0	0	1	0	0	0	1
671 - HazMat release investigation w/no HazMat	0	0	0	1	0	0	1
700 - False alarm or false call, other	7	2	2	0	4	1	16
710 - Malicious, mischievous false call, other	0	0	1	0	0	0	1
711 - Municipal alarm system, malicious false alarm	0	0	0	0	2	0	2
730 - System malfunction, other	0	0	0	0	0	1	1
733 - Smoke detector activation due to malfunction	0	2	2	0	1	2	7
734 - Heat detector activation due to malfunction	0	0	0	0	0	1	1
735 - Alarm system sounded due to malfunction	2	1	0	4	1	4	12
736 - CO detector activation due to malfunction	0	0	0	1	0	2	3
743 - Smoke detector activation, no fire - unintentional	0	2	0	0	0	0	2
744 - Detector activation, no fire - unintentional	0	0	0	0	1	1	2
745 - Alarm system activation, no fire - unintentional	3	2	2	0	2	4	13
746 - Carbon monoxide detector activation, no CO	1	1	1	1	0	2	6
813 - Wind storm, tornado/hurricane assessment	0	0	1	0	0	0	1
900 - Special type of incident, other	0	0	1	0	0	1	2
Total	57	62	69	44	62	71	365



District	2025-01-01	2025-02-01	2025-03-01	2025-04-01	2025-05-01	2025-06-01	Total
Conewago Township	0	2	1	2	2	4	11
Conoy Township	3	0	8	3	2	6	22
Derry Township	0	1	0	0	1	0	2
East Donegal Township	3	1	2	1	0	0	7
East Hempfield Township	1	0	1	0	0	0	2
Elizabethtown Borough	19	18	20	14	24	22	117
Harrisburg Bureau of Fire	0	1	0	0	0	0	1
Londonderry Township	2	2	2	0	2	3	11
Lower Paxton Township	0	1	0	0	0	0	1
Manheim Township	0	0	1	0	0	0	1
Marietta Borough	0	1	0	0	0	1	2
Middletown Borough	1	2	9	6	6	3	27
Mount Joy Borough	2	3	2	0	1	1	9
Mount Joy Township	11	18	15	12	17	12	85
Rapho Township	2	2	0	0	1	1	6
Royalton Borough	0	0	0	0	0	1	1
South Annville Township	0	0	0	1	1	0	2
South Londonderry Township	1	1	2	1	1	2	8
West Donegal Township	12	9	5	3	4	14	47
Wrightsville Borough	0	0	1	1	0	1	3
Total	57	62	69	44	62	71	365



RHEEMS FIRE DEPARTMENT

Monthly Report - June 2025

<u>Incident Type</u>	<u>Month</u>	<u>2025</u>	<u>Municipality</u>	<u>Month</u>	<u>2025</u>
Vehicle Accidents	3	31	Conewago Township	0	2
Vehicle Entrapments	2	6	Conoy Township	0	2
Vehicle Fire	1	7	East Donegal Township	0	7
Building Fire	6	42	Elizabethtown Borough	3	12
Chimney Fire	0	0	Londonderry Township	0	2
Brush/Trash Fire	2	14	Marietta Borough	1	5
Technical Rescue	2	4	Middletown Borough	0	0
CO Incident	0	1	Mount Joy Borough	3	11
Gas Leak	1	5	Mount Joy Township	12	84
HAZMAT/Spill Control	1	5	Rapho Township	1	6
Investigations	2	18	West Donegal Township	8	39
Fire Alarm	1	9	West Hempfield Township	0	1
Assist EMS	3	16	Other	0	5
Assist PD	0	0			
Good Intent Call	0	0			
Public Service	4	10			
Fire or Rescue Other	0	2			
Transfers/Standbys	0	6			
TOTAL	28	176	TOTAL	28	176

<u>PERSONNEL HOURS</u>	<u>MONTH</u>			<u>2025</u>			
	Personnel	Hours	% Total Time	Personnel	Hours	% Total Time	
Response to Alarms	168	71:44:00	12.95%	1332	673:02:00	19.06%	
Station Level Training	35	79:30:00	14.35%	239	558:15:00	15.81%	
Certified Training	31	193:30:00	34.92%	78	297:00:00	8.41%	
Training Prepration & Set-Up			0.00%	5	4:30:00	0.13%	
Duty Crew/Station Staffing	82	141:54:00	25.61%	545	1122:54:00	31.81%	
Administration	12	21:15:00	3.83%	129	244:30:00	6.93%	
Fund Raising	2	0:30:00	0.09%	41	34:00:00	0.96%	
Fire Prevention			0.00%			0.00%	
Support Staff Functions			0.00%	5	17:30:00	0.50%	
Funeral Details			0.00%	5	10:00:00	0.28%	
Meetings	21	36:45:00	6.63%	125	185:30:00	5.25%	
Rig Checks	11	6:15:00	1.13%	274	189:10:00	5.36%	
Apparatus Maintenance			0.00%	4	8:45:00	0.25%	
Equipment Maintenance	3	2:45:00	0.50%	12	9:30:00	0.27%	
Facilities Maintenance			0.00%	19	36:45:00	1.04%	
Municipal Meetings			0.00%	3	6:45:00	0.19%	
Public Relations			0.00%	44	115:30:00	3.27%	
Work Detail			0.00%	9	16:45:00	0.47%	
TOTAL	365	554:08:00	100.00%	TOTAL	2869	3530:21:00	100.00%

Dispatch Notified Date/Time	Dispatched Incident Type	Address	Cross Streets	Response Zone
6/20/2025 15:33	BUILDING-DWELLING-1A; 111-Building fire	40 S Mt Joy St		Elizabethtown Borough
6/6/2025 6:16	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	400 E COLLEGE AVE		Elizabethtown Borough
6/5/2025 10:24	PUBLIC SERVICE-LOCK IN / OUT; 511-Lock-out	815 S Market St		Elizabethtown Borough
6/19/2025 13:33	BUILDING-DWELLING-2A; 111-Building fire	376 E Hazel Ave		Marietta Borough
6/25/2025 1:27	BUILDING-COMMERCIAL / INDUSTRIAL -1A; 111-Building fire	100 S JACOB ST		Mount Joy Borough
6/23/2025 17:48	SEARCH DETAIL; 340-Search for lost person, other	607 Hearthstone Ln		Mount Joy Borough
6/30/2025 12:17	UNKNOWN TYPE-FIRE; 150-Outside rubbish fire, other	MOUNT JOY ST	N HIGH ST	Mount Joy Borough
6/10/2025 19:44	BUILDING-MOBILE HOME-1A; 121-Fire in mobile home used as fixed residence	349 RADIO RD		Mount Joy Township
6/30/2025 23:15	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	2000 Shady Oak Dr		Mount Joy Township
6/26/2025 21:03	MEDICAL ASSIST; 311-Medical assist, assist EMS crew	2077 Shady Oak Dr		Mount Joy Township
6/25/2025 16:38	MEDICAL ASSIST; 311-Medical assist, assist EMS crew	2284 Cloverleaf Rd		Mount Joy Township
6/19/2025 15:13	PERSON STRUCK; 321-EMS call, excluding vehicle accident with injury	2370 S Market St		Mount Joy Township
6/20/2025 19:54	PUBLIC SERVICE-LOCK IN / OUT; 511-Lock-out	2370 S Market St		Mount Joy Township
6/2/2025 12:23	SPILL CONTROL; 422-Chemical spill or leak	ERSA DR	E HARRISBURG AVE	Mount Joy Township
6/7/2025 21:05	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	172 ROUTE 283 W		Mount Joy Township
6/26/2025 11:37	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 283 E	CLOVERLEAF RD	Mount Joy Township
6/6/2025 14:49	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 743	BEVERLY RD	Mount Joy Township
6/10/2025 16:31	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	158 ROUTE 283 W		Mount Joy Township
6/3/2025 21:37	VEHICLE FIRE; 131-Passenger vehicle fire	CLOVERLEAF RD	STEEL WAY DR	Mount Joy Township
6/30/2025 22:37	RESCUE-WATER; 363-Swift water rescue	735 Auction Rd		Rapho Township
6/29/2025 19:26	BRUSH FIRE-SMALL; 142-Brush or brush-and-grass mixture fire	1852 Turnpike Rd		West Donegal Township
6/26/2025 19:33	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	116 Roosevelt Dr		West Donegal Township
6/24/2025 9:41	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	79 Industrial Rd		West Donegal Township
6/23/2025 21:03	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	113 Roosevelt Dr		West Donegal Township
6/3/2025 6:28	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	1244 Bainbridge Rd		West Donegal Township
6/27/2025 2:28	PUBLIC SERVICE-FIRE; 553-Public service	HEISEY QUARRY RD	ANCHOR RD	West Donegal Township
6/5/2025 14:30	PUBLIC SERVICE-LOCK IN / OUT; 511-Lock-out	209 Stonemill Dr		West Donegal Township
6/7/2025 20:06	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	ANCHOR RD	SHEAFFER RD	West Donegal Township

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fundraising & Donations				
121 Annual Fund Drive	59,320.83	65,200.00	-5,879.17	90.98 %
123 Fire Division Services	2,995.00	1,000.00	1,995.00	299.50 %
124 Special Contributions	3,000.00	14,800.00	-11,800.00	20.27 %
126 Miscellaneous Contributions	1,778.73	1,000.00	778.73	177.87 %
127 Memorial Contributions	2,050.00	250.00	1,800.00	820.00 %
150 Fundraising Event Proceeds	1,160.00	1,750.00	-590.00	66.29 %
Total Fundraising & Donations	70,304.56	84,000.00	-13,695.44	83.70 %
Grants				
184 PEMA Grants	16,322.02	16,000.00	322.02	102.01 %
Total Grants	16,322.02	16,000.00	322.02	102.01 %
Municipal Income				
101 MJT Operations	77,585.00	155,170.00	-77,585.00	50.00 %
104 WDT Operations	87,205.00	163,000.00	-75,795.00	53.50 %
Total Municipal Income	164,790.00	318,170.00	-153,380.00	51.79 %
Other Revenue				
132 Sale of Fire Department Merchandise		1,000.00	-1,000.00	
140 Dues/Applications		250.00	-250.00	
160 Interest Earned	9,451.52	12,500.00	-3,048.48	75.61 %
Total Other Revenue	9,451.52	13,750.00	-4,298.48	68.74 %
Total Income	\$260,868.10	\$431,920.00	\$ -171,051.90	60.40 %
GROSS PROFIT	\$260,868.10	\$431,920.00	\$ -171,051.90	60.40 %
Expenses				
Administrative				
281 Paper/Copier/Office Supplies	410.56	1,275.00	-864.44	32.20 %
282 Office Equipment	406.86	500.00	-93.14	81.37 %
283 Computer & Network Expenses	836.69	2,000.00	-1,163.31	41.83 %
287 Postage & Shipping	51.83	150.00	-98.17	34.55 %
288 Fund Raising Expenses	5,801.62	12,500.00	-6,698.38	46.41 %
290 Dues & Subscriptions	400.75	750.00	-349.25	53.43 %
292 Property & Liability Insurance	13,234.00	13,500.00	-266.00	98.03 %
293 Software	10,167.55	10,750.00	-582.45	94.58 %
294 Copier Lease	822.84	1,500.00	-677.16	54.86 %
295 Fire Department Web Site	5,394.66	5,700.00	-305.34	94.64 %
297 Legal & Accounting	1,250.00	1,250.00	0.00	100.00 %
299 Grant Preparation Expenses		2,500.00	-2,500.00	
332 Presidents Initiatives	218.80	1,500.00	-1,281.20	14.59 %
340 Social Functions	520.05	2,500.00	-1,979.95	20.80 %
341 Memorial Expenses	107.73	1,000.00	-892.27	10.77 %
342 Administrative Miscellaneous	2,528.79	5,000.00	-2,471.21	50.58 %
Total Administrative	42,152.73	62,375.00	-20,222.27	67.58 %

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Apparatus				
242 Engine 70 Maintenance	6,521.90	16,500.00	-9,978.10	39.53 %
243 Rescue 70 Maintenance	1,637.09	11,500.00	-9,862.91	14.24 %
244 DC 70 Maintenance	2,554.50	3,150.00	-595.50	81.10 %
245 Squad 70 Maintenance	1,328.84	2,500.00	-1,171.16	53.15 %
246 Tanker 70 Maintenance	9,032.27	11,500.00	-2,467.73	78.54 %
247 Fuel for Apparatus/Equipment	3,747.43	10,000.00	-6,252.57	37.47 %
249 Miscellaneous (Tools/Lubricants/Parts)	120.40	2,500.00	-2,379.60	4.82 %
250 C70 Maintenance	66.33	1,000.00	-933.67	6.63 %
Total Apparatus	25,008.76	58,650.00	-33,641.24	42.64 %
Capital & Debt Service				
613 KS State Bank Principle		36,977.63	-36,977.63	
614 KS State Bank Interest		15,367.79	-15,367.79	
Total Capital & Debt Service		52,345.42	-52,345.42	
Facilities				
301 Facilities Improvements	39,787.73	75,000.00	-35,212.27	53.05 %
302 Facilities Maintenance	4,400.19	10,000.00	-5,599.81	44.00 %
303 Snow Removal	3,465.70	2,500.00	965.70	138.63 %
304 Lawn Maintenance	5,422.50	5,500.00	-77.50	98.59 %
305 Appliance Purchase		1,000.00	-1,000.00	
306 Furniture Purchase	1,368.93	8,000.00	-6,631.07	17.11 %
307 Contract Cleaning	899.00	500.00	399.00	179.80 %
308 Security System Maintenance	82.00	0.00	82.00	
309 Supplies	491.78	750.00	-258.22	65.57 %
310 HVAC Maintenance	2,060.00	2,000.00	60.00	103.00 %
311 Physical Fitness	156.94	2,000.00	-1,843.06	7.85 %
312 Pest Control		500.00	-500.00	
313 Emergency Generator Maintenance		1,500.00	-1,500.00	
314 Pond Maintenance	1,320.00	2,750.00	-1,430.00	48.00 %
315 Appliance Maintenance		750.00	-750.00	
316 Kitchen Supplies		500.00	-500.00	
Total Facilities	59,454.77	113,250.00	-53,795.23	52.50 %
Operations				
215 Equipment Purchases	8,772.97	52,500.00	-43,727.03	16.71 %
216 PPE	280.00	1,000.00	-720.00	28.00 %
226 Equipment Repairs	6,158.19	6,000.00	158.19	102.64 %
231 Communications	1,495.00	10,000.00	-8,505.00	14.95 %
234 Chiefs Initiatives	76.34	1,500.00	-1,423.66	5.09 %
236 Miscellaneous	459.21	9,500.00	-9,040.79	4.83 %
296 I-Pads	307.80	1,500.00	-1,192.20	20.52 %
338 Food for Calls/Training	356.44	3,000.00	-2,643.56	11.88 %
Total Operations	17,905.95	85,000.00	-67,094.05	21.07 %
Personnel				

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
213 Patches/Shirts/Hats/Jackets		2,000.00	-2,000.00	
217 Fire Department Uniforms	7,083.60	4,000.00	3,083.60	177.09 %
331 Fire Department Banquet	5,850.63	9,000.00	-3,149.37	65.01 %
335 Recruitment & Retention Incentive	2,323.87	8,000.00	-5,676.13	29.05 %
337 Water/Coffee Mess	569.23	1,700.00	-1,130.77	33.48 %
Total Personnel	15,827.33	24,700.00	-8,872.67	64.08 %
Utilities				
321 Electric	4,620.96	12,500.00	-7,879.04	36.97 %
322 Water	145.95	500.00	-354.05	29.19 %
323 Sewer	420.00	1,000.00	-580.00	42.00 %
324 Telephones	237.36	1,600.00	-1,362.64	14.84 %
326 Natural Gas	2,074.67	3,500.00	-1,425.33	59.28 %
327 Alarm System Monitoring	3,324.00	3,500.00	-176.00	94.97 %
329 Cable/Internet	143.76	300.00	-156.24	47.92 %
Total Utilities	10,966.70	22,900.00	-11,933.30	47.89 %
Total Expenses	\$171,316.24	\$419,220.42	\$ -247,904.18	40.87 %
NET OPERATING INCOME	\$89,551.86	\$12,699.58	\$76,852.28	705.16 %
NET INCOME	\$89,551.86	\$12,699.58	\$76,852.28	705.16 %

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
100 Commonwealth Allocations				
1001 MJT Relief		23,500.00	-23,500.00	
1002 WDT Relief		28,000.00	-28,000.00	
1003 East Donegal Relief		3,100.00	-3,100.00	
Total 100 Commonwealth Allocations		54,600.00	-54,600.00	
110 Interest Income				
1101 Interest Earned on Accounts	2,340.38	2,500.00	-159.62	93.62 %
Total 110 Interest Income	2,340.38	2,500.00	-159.62	93.62 %
170 Equipment Sold Proceeds				
1701 Relief Equipment Sold		2,000.00	-2,000.00	
Total 170 Equipment Sold Proceeds		2,000.00	-2,000.00	
Total Income	\$2,340.38	\$59,100.00	\$ -56,759.62	3.96 %
GROSS PROFIT	\$2,340.38	\$59,100.00	\$ -56,759.62	3.96 %
Expenses				
510 - Insurance Premiums				
5101 Insurance Premiums	4,575.00	5,500.00	-925.00	83.18 %
Total 510 - Insurance Premiums	4,575.00	5,500.00	-925.00	83.18 %
520 - Equipment Purchased				
5207 Emergency Warning Devices		1,000.00	-1,000.00	
5218 Pager Purchases		4,000.00	-4,000.00	
5233 Fire Extinguishers		500.00	-500.00	
5238 Hose/Nozzles/Appliances		30,000.00	-30,000.00	
Total 520 - Equipment Purchased		35,500.00	-35,500.00	
530 - Equipment Maintenance				
5304 Cascade System Maintenance	25.00	1,500.00	-1,475.00	1.67 %
5309 SCBA Service	3,745.00	2,500.00	1,245.00	149.80 %
5310 SCBA Parts	975.35	1,500.00	-524.65	65.02 %
5319 Pager Maintenance		1,000.00	-1,000.00	
5326 Miscellaneous Relief Expenditures		2,000.00	-2,000.00	
5349 Miscellaneous (Tools/Lubricants/Parts)		500.00	-500.00	
5360 Sprinkler System Maintenance		650.00	-650.00	
Total 530 - Equipment Maintenance	4,745.35	9,650.00	-4,904.65	49.17 %
560 - Training Expenses				
5601 Training Classes/Programs	4,822.00	20,000.00	-15,178.00	24.11 %
5602 Training Equipment	313.88	3,000.00	-2,686.12	10.46 %
Total 560 - Training Expenses	5,135.88	23,000.00	-17,864.12	22.33 %
580 - Fire Prevention				
5801 Fire Prevention		2,500.00	-2,500.00	
Total 580 - Fire Prevention		2,500.00	-2,500.00	
590 - Administrative Expenses				

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5907 Legal & Accounting	1,723.36	1,700.00	23.36	101.37 %
Total 590 - Administrative Expenses	1,723.36	1,700.00	23.36	101.37 %
Total Expenses	\$16,179.59	\$77,850.00	\$ -61,670.41	20.78 %
NET OPERATING INCOME	\$ -13,839.21	\$ -18,750.00	\$4,910.79	73.81 %
NET INCOME	\$ -13,839.21	\$ -18,750.00	\$4,910.79	73.81 %

Fire Department Mount Joy
Fire Report Summary
May 2025

Total Incidents - April 2025 - 38

Total Incidents - 2025 - 244

2025 - Incident response on average every -14 hours & 51 minutes

Total Training for month - 116 member training events, for a total of 374 hours

Fire Prevention – NSTR

Community Service – Mount Joy Memorial Day Parade, Make-A Wish Convoy

Fire Police - Traffic Control at Mount Joy, Elizabethtown & Columbia Memorial Day parades and 2025 Make-A-Wish Convoy

Recruiting & Retention - NSTR

Meetings for month - Monthly BOFCO (Fire Officer meeting, Executive board meeting, Recruitment&Retention Committee meeting and monthly FDMJ membership business meeting. Chief attended MJB Public Safety meeting, Rapho Township BOS and Mount Joy Township Fire Council meeting.

Notable First Due Calls:

NSTR

Additional Items of Note:

New Traffic Unit – Final in-house up-fitting in progress. In-service date 6/30/2025.

New Squad 751 - Final in-house up-fitting in progress. In-service date 6/30/2025.

Fire Department Mount Joy

Incident Summary Report

05/01/2025 through 05/31/2025

Incidents

Total Incidents: 38

Total First Due: 29

Total Mutual Aid: 9

Total Time In Service 20:10:11

Average Time to Respond 00:05:01

Average Time to Scene: 00:07:29

Personnel Response

Total Personnel: 346

Avg. Personnel Per Incident: 9.11

Total Personnel Hours: 160:31

Estimated Property Value / Loss / Saved

Pre Incident Value \$330,000.00

Loss: \$0.00

Value Saved: \$330,000.00

Apparatus Response

Engine 75-1: 18

Engine 75-2: 10

Truck 75: 20

Squad 75: 2

Duty Veh 75-1: 14

Duty Veh 75-2: 16

Traffic 75: 8

Municipal Responses - First Due

Mount Joy Borough: 11

Rapho Township: 14

Mount Joy Township: 2

East Donegal Twp: 2

Municipalities - Mutual Aid

East Hempfield Township	2
Elizabethtown Borough	2
Manheim Borough	1
Marietta Borough	1
Mount Joy Township	1
Rapho Township	1
West Donegal Township	1

Fire Department Mount Joy

Incident Summary Report

05/01/2025 through 05/31/2025

Incident Type - First Due

Alarm system activation, no fire - unintentional	1
Alarm system sounded due to malfunction	1
Authorized controlled burning	1
Carbon monoxide detector activation, no CO	1
Cooking fire, confined to container	1
Dispatched & canceled en route	1
Electrical wiring/equipment problem, other	2
EMS call, excluding vehicle accident with injury	1
Excessive heat, scorch burns with no ignition	1
Extrication of victim(s) from vehicle	1
Gas leak (natural gas or LPG)	2
Good intent call, other	1
Lock-out	1
Medical assist, assist EMS crew	2
Motor vehicle accident with injuries	2
Motor vehicle accident with no injuries.	3
Outside rubbish, trash or waste fire	1
Passenger vehicle fire	1
Public service	1
Smoke detector activation due to malfunction	2
Steam, other gas mistaken for smoke, other	1
Unauthorized burning	1

Incident Type - Mutual Aid

Building fire	1
Cooking fire, confined to container	1
Dispatched & canceled en route	4
Electrical wiring/equipment problem, other	1
False alarm or false call, other	1
Motor vehicle/pedestrian accident (MV Ped)	1

Fire Department Mount Joy

Incident Summary Report

05/01/2025 through 05/31/2025

Incident List

2025-05-01 06:09:29	2025-206	East Donegal Township	Musser Rd	Motor vehicle accident with no injuries.
2025-05-01 07:25:08	2025-207	Rapho Township	Route 283 E	Motor vehicle accident with no injuries.
2025-05-01 15:19:32	2025-208	Mount Joy Borough	Cedar Ln	EMS call, excluding vehicle accident with injury
2025-05-02 00:01:41	2025-209	Mount Joy Borough	Farmington Way	Gas leak (natural gas or LPG)
2025-05-02 20:42:42	2025-210	Rapho Township	Crestwyck Cir	Alarm system sounded due to malfunction
2025-05-03 14:25:52	2025-211	Mount Joy Borough	E Main St	Unauthorized burning
2025-05-03 19:28:22	2025-212	Mount Joy Township	Harvest Rd	Dispatched & canceled en route
2025-05-04 15:57:54	2025-213	Mount Joy Borough	Sassafras Aly	Electrical wiring/equipment problem, other
2025-05-04 20:37:09	2025-214	West Donegal Township	Bossler Rd	Dispatched & canceled en route
2025-05-05 23:41:21	2025-215	Rapho Township	E Main St	Steam, other gas mistaken for smoke, other
2025-05-06 04:20:39	2025-216	Rapho Township	E Main St	Extrication of victim(s) from vehicle
2025-05-07 11:48:12	2025-217	Mount Joy Township	Snyder Rd	Cooking fire, confined to container
2025-05-07 20:29:17	2025-218	Rapho Township	Breneman Rd	Motor vehicle accident with injuries
2025-05-08 15:14:45	2025-219	Mount Joy Township	Snyder Rd	Good intent call, other
2025-05-09 23:56:47	2025-220	Elizabethtown Borough	S Market St	False alarm or false call, other
2025-05-11 18:34:27	2025-221	Mount Joy Borough	E Main St	Excessive heat, scorch burns with no ignition
2025-05-12 09:44:53	2025-222	Mount Joy Borough	Penn Court Dr	Medical assist, assist EMS crew
2025-05-12 19:26:05	2025-223	Rapho Township	Mount Joy Rd	Medical assist, assist EMS crew
2025-05-12 19:55:38	2025-224	Rapho Township	Meadow View Rd	Dispatched & canceled en route
2025-05-12 20:58:49	2025-225	Marietta Borough	E Market St	Cooking fire, confined to container
2025-05-13 21:46:31	2025-226	East Hempfield Townshi	Brookside Dr	Electrical wiring/equipment problem, other
2025-05-15 20:19:11	2025-227	Rapho Township	Hossler Rd	Carbon monoxide detector activation, no CO
2025-05-16 12:17:27	2025-228	Rapho Township	Sutherland Ln	Smoke detector activation due to malfunction
2025-05-17 01:15:35	2025-229	East Donegal Township	Gibble Rd	Alarm system activation, no fire - unintentional
2025-05-17 04:34:24	2025-230	Mount Joy Borough	Frank St	Outside rubbish, trash or waste fire
2025-05-18 16:15:59	2025-231	Manheim Borough	North Point Dr	Dispatched & canceled en route
2025-05-19 09:58:06	2025-232	Mount Joy Borough	Johns Aly	Gas leak (natural gas or LPG)
2025-05-20 13:51:48	2025-234	Mount Joy Borough	E Main St	Motor vehicle accident with no injuries.
2025-05-21 12:04:25	2025-235	Rapho Township	Strickler Rd	Lock-out
2025-05-22 18:32:07	2025-236	East Hempfield Townshi	Park Pl	Building fire
2025-05-24 06:52:45	2025-237	Mount Joy Borough	Blossom Trl	Smoke detector activation due to malfunction
2025-05-24 13:58:15	2025-238	Rapho Township	Mount Joy Rd	Dispatched & canceled en route
2025-05-26 09:07:17	2025-239	Elizabethtown Borough	S Market St	Motor vehicle/pedestrian accident (MV Ped)
2025-05-26 13:14:52	2025-240	Rapho Township	Route 283 E	Motor vehicle accident with injuries
2025-05-27 18:35:29	2025-241	Rapho Township	Strickler Rd	Public service
2025-05-29 19:43:35	2025-242	Mount Joy Borough	E Main St	Authorized controlled burning
2025-05-29 20:18:16	2025-243	Rapho Township	Route 283 E	Passenger vehicle fire
2025-05-31 21:02:29	2025-244	Rapho Township	Drager Rd	Electrical wiring/equipment problem, other

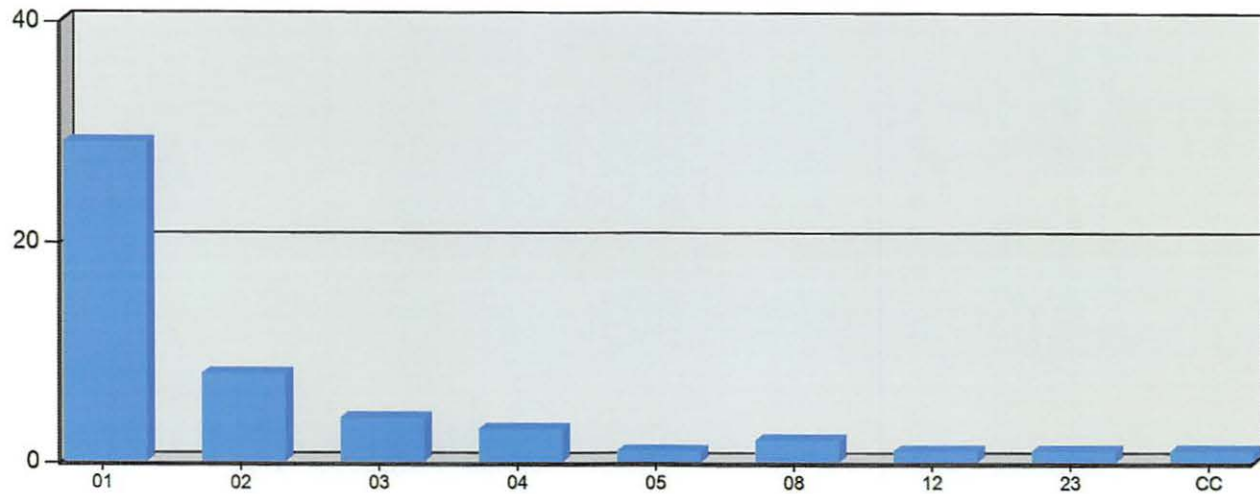
Mastersonville Fire Company

Manheim, PA

This report was generated on 7/13/2025 4:38:59 PM

Incident Count per Zone for Date Range

Start Date: 04/01/2025 | End Date: 06/30/2025



ZONE	# INCIDENTS
01 - Rapho Twp.	29
02 - Mt. Joy Twp.	8
03 - Manheim Boro.	4
04 - South Londonderry Twp.	3
05 - East Hempfield Twp.	1
08 - W. Cornwall Twp.	2
12 - W. Donegal Township	1
23 - Conewago Twp	1
CC - Cumberland County	1
TOTAL:	50

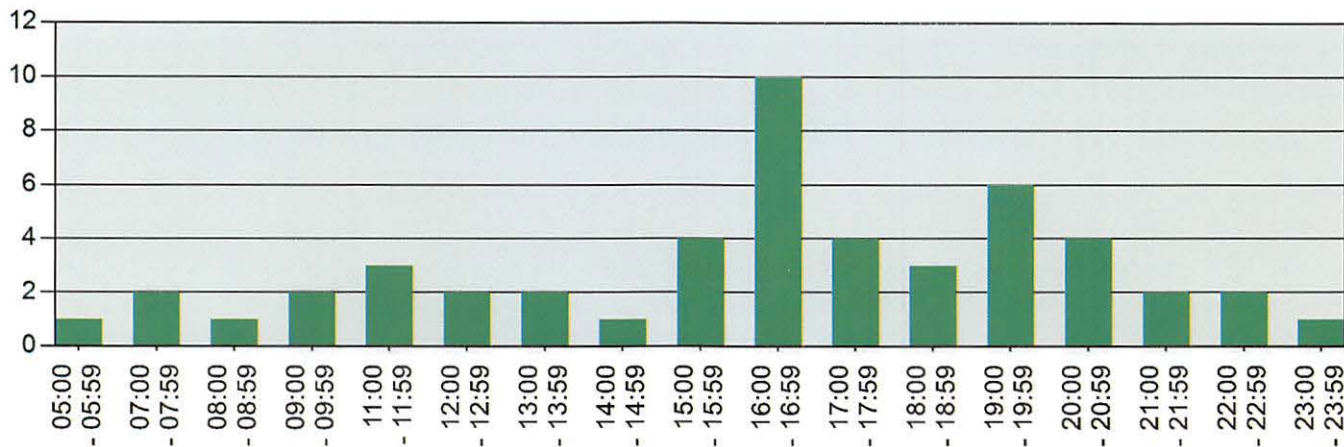
Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

Mastersonville Fire Company

Manheim, PA

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Incidents by Hour for Date Range
Start Date: 04/01/2025 | End Date: 06/30/2025



Hour	# of Calls
05:00 - 05:59	1
07:00 - 07:59	2
08:00 - 08:59	1
09:00 - 09:59	2
11:00 - 11:59	3
12:00 - 12:59	2
13:00 - 13:59	2
14:00 - 14:59	1
15:00 - 15:59	4
16:00 - 16:59	10
17:00 - 17:59	4
18:00 - 18:59	3
19:00 - 19:59	6
20:00 - 20:59	4
21:00 - 21:59	2
22:00 - 22:59	2
23:00 - 23:59	1

Only REVIEWED incidents included

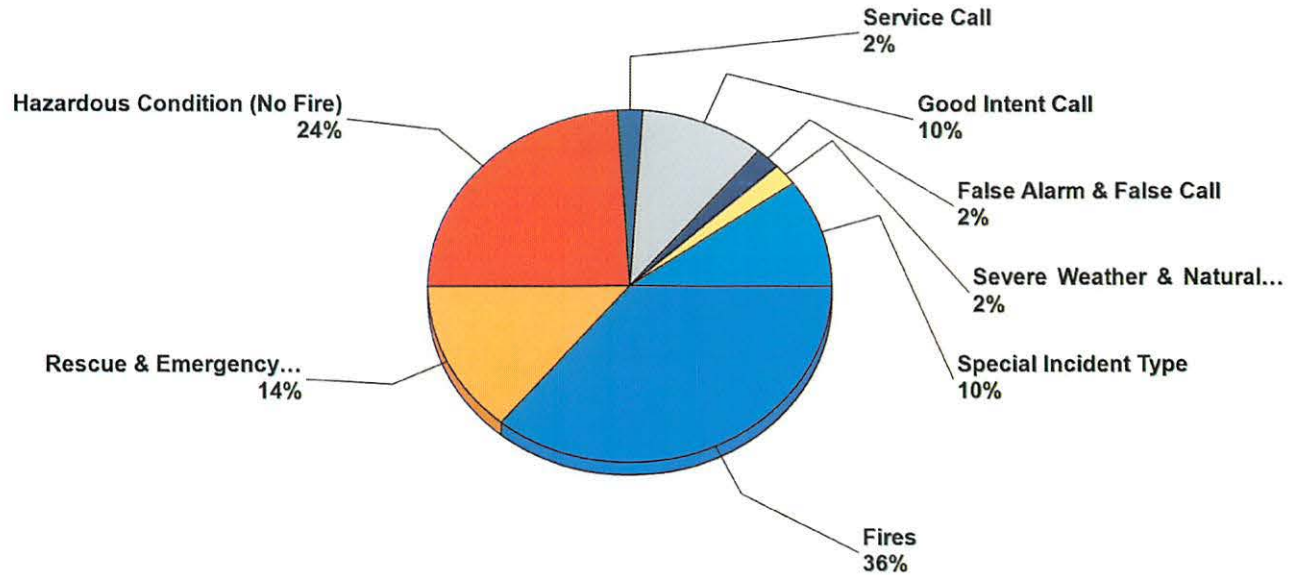
Mastersonville Fire Company

Manheim, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2025 | End Date: 06/30/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	18	36%
Rescue & Emergency Medical Service	7	14%
Hazardous Condition (No Fire)	12	24%
Service Call	1	2%
Good Intent Call	5	10%
False Alarm & False Call	1	2%
Severe Weather & Natural Disaster	1	2%
Special Incident Type	5	10%
TOTAL	50	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	13	26%
113 - Cooking fire, confined to container	1	2%
118 - Trash or rubbish fire, contained	1	2%
132 - Road freight or transport vehicle fire	1	2%
141 - Forest, woods or wildland fire	1	2%
151 - Outside rubbish, trash or waste fire	1	2%
311 - Medical assist, assist EMS crew	1	2%
322 - Motor vehicle accident with injuries	4	8%
324 - Motor vehicle accident with no injuries.	1	2%
342 - Search for person in water	1	2%
412 - Gas leak (natural gas or LPG)	2	4%
424 - Carbon monoxide incident	3	6%
444 - Power line down	1	2%
445 - Arcing, shorted electrical equipment	2	4%
463 - Vehicle accident, general cleanup	4	8%
571 - Cover assignment, standby, moveup	1	2%
600 - Good intent call, other	2	4%
611 - Dispatched & cancelled en route	2	4%
651 - Smoke scare, odor of smoke	1	2%
746 - Carbon monoxide detector activation, no CO	1	2%
812 - Flood assessment	1	2%
900 - Special type of incident, other	5	10%
TOTAL INCIDENTS:	50	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Mastersonville Fire Company

Manheim, PA

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Incident Count for All Calls (All Statuses) for Agency for Date Range

Start Date: 04/01/2025 | End Date: 06/30/2025

AGENCY	# INCIDENTS
Mastersonville Fire Company	50

This report includes all Incomplete, Complete and Reviewed Incidents for all incident types, NOT just Reviewed Incidents.



Mastersonville Fire Company

Manheim, PA

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Personnel Count per Incident for Date Range

Start Date: 04/01/2025 | End Date: 06/30/2025

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2025-58	4/2/2025 12:30:00	311 - Medical assist, assist EMS crew	36212	1	6	7
2025-59	4/6/2025 14:25:00	111 - Building fire	36212	9	1	10
2025-60	4/9/2025 07:39:00	651 - Smoke scare, odor of smoke	36212	1	5	6
2025-61	4/10/2025 16:14:00	322 - Motor vehicle accident with injuries	36212	14	0	14
2025-62	4/11/2025 13:59:00	900 - Special type of incident, other	36212	4	0	4
2025-63	4/12/2025 19:18:00	424 - Carbon monoxide incident	36212	12	0	12
2025-64	4/15/2025 18:48:00	900 - Special type of incident, other	36212	6	0	6
2025-65	4/16/2025 15:03:00	111 - Building fire	36212	6	2	8
2025-66	4/19/2025 19:30:00	111 - Building fire	36212	7	4	11
2025-67	4/22/2025 11:43:00	900 - Special type of incident, other	36212	3	0	3
2025-68	4/24/2025 16:27:00	111 - Building fire	36212	0	8	8
2025-69	4/25/2025 05:42:00	141 - Forest, woods or wildland fire	36212	0	7	7
2025-70	4/25/2025 17:13:00	111 - Building fire	36212	11	3	14
2025-71	4/27/2025 12:09:00	111 - Building fire	36212	5	1	6
2025-72	4/27/2025 15:54:00	424 - Carbon monoxide incident	36212	3	0	3
2025-73	5/2/2025 16:44:00	463 - Vehicle accident, general cleanup	36212	5	2	7
2025-74	5/3/2025 19:28:00	600 - Good intent call, other	36212	3	9	12
2025-75	5/3/2025 22:10:00	111 - Building fire	36212	9	1	10
2025-76	5/6/2025 16:56:00	463 - Vehicle accident, general cleanup	36212	12	1	13
2025-77	5/6/2025 19:23:00	463 - Vehicle accident, general cleanup	36212	16	2	18
2025-78	5/7/2025 11:48:00	111 - Building fire	36212	0	3	3
2025-79	5/9/2025 07:47:00	746 - Carbon monoxide detector activation, no CO	36212	7	0	7
2025-80	5/12/2025 16:22:00	151 - Outside rubbish, trash or waste fire	36212	4	2	6
2025-81	5/12/2025 19:55:00	118 - Trash or rubbish fire, contained	36212	11	8	19
2025-82	5/15/2025 20:18:00	424 - Carbon monoxide incident	36212	9	7	16
2025-83	5/17/2025 21:48:00	463 - Vehicle accident, general cleanup	36212	13	0	13
2025-84	5/18/2025 16:15:00	111 - Building fire	36212	7	3	10
2025-85	5/19/2025 16:09:00	412 - Gas leak (natural gas or LPG)	36212	12	0	12
2025-86	5/19/2025 18:00:00	900 - Special type of incident, other	36212	0	9	9
2025-87	5/20/2025 18:35:00	322 - Motor vehicle accident with injuries	36212	14	3	17
2025-88	5/23/2025 16:42:00	900 - Special type of incident, other	36212	3	0	3
2025-89	5/23/2025 19:12:00	445 - Arcing, shorted electrical equipment	36212	10	0	10
2025-90	5/23/2025 20:24:00	445 - Arcing, shorted electrical equipment	36212	6	3	9
2025-91	5/26/2025 09:16:00	600 - Good intent call, other	36212	3	0	3
2025-92	5/26/2025 17:19:00	412 - Gas leak (natural gas or LPG)	36212	13	3	16
2025-93	5/26/2025 21:41:00	111 - Building fire	36212	6	3	9
2025-94	5/29/2025 23:12:00	111 - Building fire	36212	8	2	10

Only REVIEWED incidents included



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INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2025-95	6/4/2025 15:07:00	611 - Dispatched & cancelled en route	36212	0	1	0
2025-96	6/5/2025 17:19:00	111 - Building fire	36212	18	1	19
2025-97	6/8/2025 15:16:00	322 - Motor vehicle accident with injuries	36212	20	4	24
2025-98	6/12/2025 16:40:00	444 - Power line down	36212	8	0	8
2025-99	6/13/2025 11:00:00	111 - Building fire	36212	6	0	6
2025-100	6/13/2025 20:14:00	322 - Motor vehicle accident with injuries	36212	5	11	16
2025-101	6/19/2025 09:32:00	611 - Dispatched & cancelled en route	36212	0	4	4
2025-102	6/19/2025 13:45:00	571 - Cover assignment, standby, moveup	36212	5	1	6
2025-103	6/23/2025 17:17:00	113 - Cooking fire, confined to container	36212	11	3	14
2025-104	6/25/2025 16:55:00	324 - Motor vehicle accident with no injuries.	36212	12	0	12
2025-105	6/27/2025 08:45:00	132 - Road freight or transport vehicle fire	36212	4	1	5
2025-106	6/30/2025 20:12:00	342 - Search for person in water	36212	17	2	19
2025-107	6/30/2025 22:56:00	812 - Flood assessment	36212	4	7	11

TOTAL # OF INCIDENTS: 50

AVERAGES:

7.3

2.7

9.9

Only REVIEWED incidents included



Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
Direct Public Support				
Contributions	32,276.00	40,000.00	7,724.00	19.31 %
Total Direct Public Support	32,276.00	40,000.00	7,724.00	19.31 %
Government Grants				
State Grants	14,385.41	20,000.00	5,614.59	28.07 %
Total Government Grants	14,385.41	20,000.00	5,614.59	28.07 %
Investments				
Interest-Savings, Short-term CD	816.52	1,500.00	683.48	45.57 %
Total Investments	816.52	1,500.00	683.48	45.57 %
Other Types of Income				
County of Lancaster	160.00	160.00	0.00	0.00 %
Miscellaneous Revenue	240.00	1,500.00	1,260.00	84.00 %
Mount Joy Township	18,000.00	36,000.00	18,000.00	50.00 %
Rapho Township				
Capital Fund Building	13,750.00	55,000.00	41,250.00	75.00 %
Operations	34,997.34	139,989.00	104,991.66	75.00 %
Total Rapho Township	48,747.34	194,989.00	146,241.66	75.00 %
Reimbursement	14.06		-14.06	
Total Other Types of Income	67,161.40	232,649.00	165,487.60	71.13 %
Program Income				
Membership Dues	261.00	250.00	-11.00	-4.40 %
Total Program Income	261.00	250.00	-11.00	-4.40 %
Special Events Income				
Breakfast	9,858.40	7,500.00	-2,358.40	-31.45 %
Chicken Bar-b-que	12,537.55	13,000.00	462.45	3.56 %
Pig Roast		12,000.00	12,000.00	100.00 %
Reflective Signs	59.26	250.00	190.74	76.30 %
T Shirts		500.00	500.00	100.00 %
Total Special Events Income	22,455.21	33,250.00	10,794.79	32.47 %
Transfer	75,031.71		-75,031.71	
Total Revenue	\$212,387.25	\$327,649.00	\$115,261.75	35.18 %
GROSS PROFIT	\$212,387.25	\$327,649.00	\$115,261.75	35.18 %
Expenditures				
Administrative				
Advertising Expenses	2,652.57	1,500.00	-1,152.57	-76.84 %
Bank Fees	1.20	1,000.00	998.80	99.88 %
Fundraiser Expense				
Breakfast	2,418.70	2,000.00	-418.70	-20.94 %
Chicken BBQ	5,239.79	8,000.00	2,760.21	34.50 %
Community Events	217.64	1,000.00	782.36	78.24 %
Pig Roast		3,500.00	3,500.00	100.00 %

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Reflective Sign expense		500.00	500.00	100.00 %
T-shirts/Sweatshirts		2,000.00	2,000.00	100.00 %
Total Fundraiser Expense	7,876.13	17,000.00	9,123.87	53.67 %
Insurances	20,048.00	20,000.00	-48.00	-0.24 %
Memberships and Dues	80.00	100.00	20.00	20.00 %
Office Supplies	827.82	3,000.00	2,172.18	72.41 %
Postage, Mailing Service	1,605.00	4,500.00	2,895.00	64.33 %
Professional Fees		1,000.00	1,000.00	100.00 %
Accounting Fees	3,417.00	2,500.00	-917.00	-36.68 %
Legal		2,500.00	2,500.00	100.00 %
Total Professional Fees	3,417.00	6,000.00	2,583.00	43.05 %
Technology		600.00	600.00	100.00 %
Technology-IT	4,193.93	10,000.00	5,806.07	58.06 %
Web Site	1,305.17	3,000.00	1,694.83	56.49 %
Total Technology-IT	5,499.10	13,000.00	7,500.90	57.70 %
Total Administrative	42,006.82	66,700.00	24,693.18	37.02 %
Capital Expenses				
State Grants - spent	18,399.32	20,000.00	1,600.68	8.00 %
Total Capital Expenses	18,399.32	20,000.00	1,600.68	8.00 %
Chaplain	624.75	1,500.00	875.25	58.35 %
Criminal Record and Fingerprint		250.00	250.00	100.00 %
Facilities				
Bldg Maintainance	34,182.88	45,000.00	10,817.12	24.04 %
Janitor	2,035.00	4,400.00	2,365.00	53.75 %
Janitorial Supplies	341.03	1,000.00	658.97	65.90 %
Kitchen Supplies	304.08	1,000.00	695.92	69.59 %
Licenses & Permits	10.30	300.00	289.70	96.57 %
Utilities				
Electric	2,462.93	8,000.00	5,537.07	69.21 %
Propane	4,245.27	6,000.00	1,754.73	29.25 %
Trash Removal	806.40	1,800.00	993.60	55.20 %
Utilities/Internet/Phone	1,768.80	5,000.00	3,231.20	64.62 %
Total Utilities	9,283.40	20,800.00	11,516.60	55.37 %
Total Facilities	46,156.69	72,500.00	26,343.31	36.34 %
Facilities and Equipment				
Install Radio	1,575.76		-1,575.76	
Total Facilities and Equipment	1,575.76		-1,575.76	
Operations				
Apparatus Maintenance	2,131.27	4,500.00	2,368.73	52.64 %
Equipment & Tool Repairs	8.29	500.00	491.71	98.34 %
Equipment / Radio's	29,755.97	20,000.00	-9,755.97	-48.78 %
Fuel	3,588.92	11,000.00	7,411.08	67.37 %

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Medical/1st Aid Supplies	2,067.24	3,500.00	1,432.76	40.94 %
Repairs				
Duty Vehicle		1,500.00	1,500.00	100.00 %
Engine 1	4,203.66	6,000.00	1,796.34	29.94 %
Fire Chief Vehicle	746.21	500.00	-246.21	-49.24 %
QRS		500.00	500.00	100.00 %
Squad's 1-2		2,000.00	2,000.00	100.00 %
TAC 27	165.58	4,000.00	3,834.42	95.86 %
Tanker		10,000.00	10,000.00	100.00 %
Total Repairs	5,115.45	24,500.00	19,384.55	79.12 %
Total Operations	42,667.14	64,000.00	21,332.86	33.33 %
Other Types of Expenses				
Building Committee				
New Building				
KSB-Loan	34,589.65	83,016.00	48,426.35	58.33 %
PHEMA-Loan	12,141.18	24,283.00	12,141.82	50.00 %
Total New Building	46,730.83	107,299.00	60,568.17	56.45 %
Total Building Committee	46,730.83	107,299.00	60,568.17	56.45 %
Total Other Types of Expenses	46,730.83	107,299.00	60,568.17	56.45 %
Recruitment & Retention	733.00	10,000.00	9,267.00	92.67 %
Banquet - Awards	9,139.10	10,000.00	860.90	8.61 %
Total Recruitment & Retention	9,872.10	20,000.00	10,127.90	50.64 %
Rental Income - Fire Hall		600.00	600.00	100.00 %
Travel and Meetings				
Conference, Convention, Meeting		100.00	100.00	100.00 %
General Meeting	322.14	1,500.00	1,177.86	78.52 %
Refreshments	1,698.41	2,000.00	301.59	15.08 %
Total General Meeting	2,020.55	3,500.00	1,479.45	42.27 %
Travel	9.96		-9.96	
Total Travel and Meetings	2,030.51	3,600.00	1,569.49	43.60 %
Total Expenditures	\$210,063.92	\$356,449.00	\$146,385.08	41.07 %
NET OPERATING REVENUE	\$2,323.33	\$ -28,800.00	\$ -31,123.33	108.07 %
Other Expenditures				
Capital Purchases				
Grant Capital Purchase - Equip	75,031.71		-75,031.71	
Total Capital Purchases	75,031.71		-75,031.71	
Total Other Expenditures	\$75,031.71	\$0.00	\$ -75,031.71	0.00%
NET OTHER REVENUE	\$ -75,031.71	\$0.00	\$75,031.71	0.00%
NET REVENUE	\$ -72,708.38	\$ -28,800.00	\$43,908.38	-152.46 %



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

June 2025 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jan Betty, Jazmynn Whitney & Kirstin Rhoads

May 1-31, 2025 Statistics	2025	2024	2023	2022	2021
TOTAL CIRCULATION	12,848	13,923	14,167	13,738	13,256
YTD CIRCULATION	66,888	71,926	72,798	69,884	71,162
OVERDRIVE & E-formats	1,258	1,323	1,369	1,450	1,372
NEW PATRONS	66	69	80	64	31
YTD NEW PATRONS	419	368	373	305	208
PATRON COUNT	5,499	5,265	6,714	5,255	4,400
YTD PATRON COUNT	27,358	28,332	28,910	23,910	17,796
PASSPORTS	144	83	121	63	59
YTD PASSPORTS	1,034	692	893	469	399
WIFI USERS	678	522	522	+	271
PC USERS	144*	229	233	231	272

*Accuracy in question, +no data available

Hoopla!	May'25	Apr'25	Mar'25	Feb'25	Jan'25	Dec'24	Nov'24
Number of Hoopla items used	543	592	621	580	595	538	596

ITEMS SOLD IN LOBBY	\$786.85
YTD TOTAL \$	\$4,675.40
TOTAL \$ ADDED DONATIONS	\$344.00
TOTAL \$ DONATIONS as PRIZES	\$51.00
TOTAL	\$1,181.85



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	49	16	269
Club Meetings/Participants	9	46	43	321
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	17	469	114	2697
Off-site Programs	3	460	45	2645

Volunteer	Month Total	2024 YTD Totals		
Volunteer Hours	49.75	316.75		

Joseph

- Attended **Mount Joy Borough** meeting May 5
- Attended **MSL Friends** meeting May 12
- Attended **LSLC/District Negotiation Meeting** May 20
- Visited **Northwest Bank** with Joe to open deposit box and update signatures on May 21
- **MSL was closed for Memorial Day** on Monday May 24 and Monday May 26
- Spent day replacing burned out lights and making building repairs Friday, May 30
- **Watching** YTD Circulation [down 7% from 2024] and Patron Count [down 3% from 2024].
- Initial business sponsors for SRP far under 2024.

Community/Service Point (Susan)

- **Summer Staffing:** I think everyone had some vacation time in May, so staffing was complicated. It's amazing that we made it through the month without anyone missing their scheduled shift. **What an amazing crew!!**

Youth Services (Jan)

- We had over **300 attending storytimes this month**, with over 100 different children.
- Paid my **final visit to Kraybill School** and read to 7 classes (Preschool, Kindergarten & 1st).
- **Summer Reading papers** were numbered, and bonus papers were attached. The front desk staff and especially Rachel did a great job with it.
- Alyssa and Katelyn starred in the **SRP promo skit along with Opal the Owl**.
- Had one more float on the **Memorial Day parade**. Thanks to Rich and Kate for helping to build and Kate for riding. Laura also helped and walked the route. **The Float won 1st prize!**
- Took the **last 2 weeks of May to prep for Summer**. Looks like a great SRP, still need some Lunch Bunch guests.
- Closed May with a concert by the **Classical Guitar Society of Lancaster**. Prepped for 35 to 40 -- 65 attended!

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - June Enews: sent to 3903 contacts; 1868 opens (49%), 76 clicks (2%), 2 unsubscribe.
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 3,019 (29 new); 67.5K views; 9.3K reached; Content Interactions 1.5K.
 - Instagram – 1,326 followers (20 new); 18.9K views; 2.5K reach; 613 content interactions.
 - Created/posted Promos for special programs.
 - Post at least once a day on both platforms.
- **WEBSITE**
 - 4,232 total sessions -- highest view counts:
 - 411 sessions Passports
 - 152 visits to Children & Family

- 151 Summer Reading Program
 - 107 to the Friends page
 - 90 Library News
- **GOOGLE**
 - 1233 website clicks made from our Business Profile: 408 inquiries for directions, 1,869 Business Profile Interactions, 228 calls were made from our Business Profile
 - Added more photos to our Google page.
- **FOOD TRUCKS**
 - W Donuts will be coming the first Thursday of each month. The community looooooves them.
 - Finalized and printed summer Food Truck schedule.
- **PANGO**
 - 4 books sold in May - \$43.20
- **EBAY**
 - Listed 17 books in May
 - 6 books sold in May = Net Sale \$184.30
- **SRP**
 - Updated Jan's SRP calendar that goes to the schools and used for the parade.
 - Created SRP banners for the Memorial Day Parade float and the display case.
 - Entered all summer programs to the online calendar.
- **PA 250**
 - Reached out to DHS History Dept Chair Justin Neideigh to discuss ideas for PA250 programs this fall/winter/spring. Productive conversation about contacts.
- **MISC**
 - Sorting and gathering books for sale in lobby, which made a little over \$700 in May.
 - Talked with a board member about working on book for Jan's retirement.
 - Change the sign by the road weekly [we don't have a volunteer to do it]
 - Updated June print calendar and calendar for Lobby/kids area.

Volunteers/Programming/Fundraising (Jazmynn)

- **Annual Appeal 2025**
 - 2025 Annual Appeal was sent out in February via letter to the same segments of our population as 2024, which included patrons and prior donors but did NOT include the larger mailing list of all residences which Engle would pull.
 - Donations still trickling in, but have slowed down
- **Business Sponsorship Opportunities Email**
 - Used Constant Contact to put together an email describing summer sponsorship opportunities. Sent to the business (36 total) that have sponsored or donated to the library in the past 3 years
 - Joseph plans to follow up with these businesses via phone call
- **Volunteers**
 - Total hours in April: 49.75 hours
 - Continued drop in volunteer hours, likely due to the new intern; I expect volunteer hours to increase
 - Planning to meet with Stephanie to discuss volunteer management process
 - Interviewed volunteer applicant Renee Akers; she is interested in any area we need help; waiting to receive her clearances
 - Working on an "Adopt a Shelf" volunteer program where volunteers will be assigned a shelf or section of the library that they would maintain on their own schedule. With the influx of volunteer applicants but lack of need for shelvees, I thought this could be a good alternative.
- **Programs (3 programs; 49 total attendees)**
 - Special Movie Matinee: Star Wars a New Hope -- 14 attendees
 - Money and Investing for People Who Hate Money and Investing --14 attendees
 - Plant Exchange -- 21 attendees
- **Milanof-Schock Mile (ended May 31st)**

- 23 participants completed program
 - Drawing winner will receive a \$25 Amazon Gift Card sponsored by Friends of Milanof-Schock Library
- **Adult Summer Reading Program**
 - Theme: Read Your World
 - 12 small weekly prizes will be awarded as well as a grand prize at the end of the summer
- **Transition of staffing and Ongoing Tasks**
 - Plan to contact Stephanie to go over brick ordering for the courtyard
 - Redid the Sponsorship Opportunities section of the library's website
 - Continuing to add programs to the calendar
 - Continual organization of folders in SharePoint to make them more usable/understandable